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CITY UNIVERSITY
LONDON

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University Pathways 2014–2015

Academic and English language
preparation for international students

INTO® CITY UNIVERSITY LONDON

Why choose City University London?

- We are in the top 5% of world universities according to the Times Higher Education World University Rankings 2012, and are ranked in the top 30 higher education institutions in the UK in the Times Higher Education Table of tables 2012.
- We have 15 areas of academic activity where our research was assessed as being among the very best in the world by the Government's latest Research Assessment Exercise.
- We are ranked 4th out of London universities and 21st in the UK (Guardian University Guide 2013).
- The University offers exceptional employment prospects by having strong links with business and the professions. We are 9th in the UK for graduate-level jobs and 12th overall for graduate employment (The Sunday Times University Guide 2013).
- We are a truly international university, with around 17,000 students from more than 150 countries and staff from over 50 countries.

Welcome

“City University London is certainly a special place. With skill and dedication we have, for over a century, used education, research and enterprise to transform the lives of our students, our community and the world. Our international students, from some 150 countries, and our academic staff from over 50 countries,

create a cosmopolitan and lively learning environment. We are committed to building on the international opportunities afforded by our location in the heart of a major world city and we look forward to welcoming you to our university in the near future.”



Professor Paul Curran
Vice-Chancellor
City University London



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City University London

City University London is committed to delivering education of the highest quality. This is underpinned by the world-class research of its academic staff and the University's extensive links with business and the professions. Your lecturers and professors will play a significant role in your experience as a student and City academics are dedicated to making learning exciting, relevant and rewarding, backed by support and facilities that are second to none.

Research at City University London

City University London has been involved in pioneering research for more than 100 years and continues to break new ground in academic thought and study. The University has more than 60 research centres, groups and units, bringing together expertise from its different schools and departments.

Our staff and students are actively involved in pioneering research. In the Government's most recent Research Assessment Exercise (RAE), our research in 15 subject areas was rated by expert panels as amongst the best in the world.

For more information, visit:
www.city.ac.uk/research

The learning and teaching environment

City University London is a great place to learn. Here, you will benefit from excellent facilities, including state-of-the-art equipment, high-tech lecture rooms and laboratories, as well as wireless internet access throughout the University. The main university library occupies five floors in the Northampton Square building.

Learning technology

The Learning Development Centre supports a range of learning technologies to ensure students have the best possible learning experience at City University London.

Moodle is a web tool that gives you instant access to your course materials, resources, interactive activities, assessment and communication tools. Through Moodle, students enrolled on degree courses also have access to the e-portfolio, PebblePad, which is your personal learning space where you can keep a record of and track your personal development.

For more information, visit:
www.city.ac.uk/lde



Global reach

With more than 17,000 students from over 150 countries and teaching staff drawn from nearly 50 international locations, City University London has a truly international outlook.

Excellent employment prospects

City University London has an enviable record for graduate employment. We have been ranked in the top 10 for both graduate level employment (The Sunday Times University Guide 2013) and starting salaries (Which University?).

For more information, visit:
www.city.ac.uk/careers



Fahaz Ashraf Musliam Veettil, India

International Foundation in Business and Economics with Accounting

"I had a lot of universities to choose from but what caught my eye was City University London. They have one of the best business schools in the UK. I knew that if I came here I would have a chance to progress to Cass Business School."

Professional recognition

Many of the courses at City University London are accredited by relevant professional bodies, demonstrating that they meet the professions' high standards. These courses provide excellent preparation for work and may also offer exemption from further study, giving an accelerated route to professional status.

Capital advantage

As a world city, London is home to industries such as financial services and the media. It is also home to the headquarters of many organisations, as well as being the seat of government. City University London's central London location puts it at the heart of all these professional networks and students benefit from the close ties between academia, business and the professions.

Wide choice of subjects

City University London was awarded university status in 1966 and many of its schools have a longer heritage, dating back to the mid-Victorian period. Today, the University has six schools covering a wide range of subjects, including: business, law, health sciences, engineering, mathematical sciences, informatics, social sciences and the arts, including journalism and music.

For more information, visit:
www.city.ac.uk/study/courses

Living costs

The amount you will need to live on as a student will depend on your particular circumstances. However, you should make sure that your budget allows for your tuition fees, flights, accommodation, food, heating, travel, clothes, books and personal items. As a rough guide you should expect to spend between £9,000 and £12,000 a year, excluding fees.

Learning success

Academic Learning Support is a service designed to give extra help with study skills, including understanding how you learn, revision techniques, how to make the most of your tutorial feedback, improving your note taking and developing your academic writing. Appointments are normally on a one-to-one basis, although the service also works with small groups and runs a number of workshops throughout the year.

For more information, visit:
www.city.ac.uk/studentcentre



Teaching and learning facilities at City University London





Library services

The main university library occupies five floors in the Northampton Square building and includes the law library and other specialist collections. In addition there are other dedicated campus libraries. Library facilities include:

- 350,000 volumes chosen in co-operation with City's six Schools
- 25,000 journal titles available to access electronically on and off campus
- 1,100 study spaces and bookable rooms
- self-service loans and returns
- online renewal and reservations
- computer workstations
- photocopying and print facilities
- access to other libraries in the higher education sector
- a library team available to assist you with any query.

Information professionals in the library work closely with City University London's Schools to provide customised inductions and deliver information skills training that help students make the most of the resources available to them.

For more information, visit:
www.city.ac.uk/library

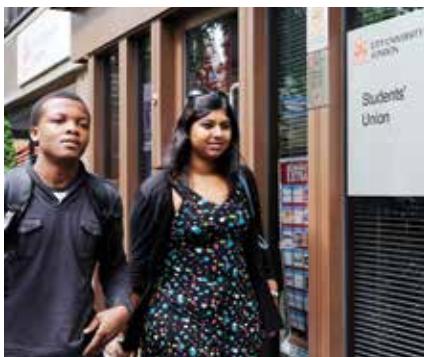
The Students' Union

City University London's Students' Union has a wide range of services, events, sports clubs, societies and other forms of entertainment specifically designed to ensure you have a great university experience. The Students' Union social venue, Saddler's, is the perfect place to relax after a hard day of studying.

The Students' Union also hosts events in some of the biggest and most famous nightspots in London throughout the year, including Ministry of Sound and Fabric.

The Students' Union has around 85 student clubs and societies, which are a great way to get involved in university life and make new friends. The societies cover a wide range of academic, cultural, political and religious interests, while there are clubs for most sports from martial arts to basketball.

For more information, visit:
www.culsu.co.uk



Student Centre

The Student Centre can offer you information and advice on a whole range of matters, including accommodation, financial support, counselling and the careers service. They are your first port of call for any non-academic related questions or problems you may have.

For more information visit:
www.city.ac.uk/studentcentre



Take part in sport

Our new Sports Centre will open in autumn 2014, providing outstanding facilities and equipment for our students to enjoy. We support a range of sporting activities, including basketball, cricket, fencing, football, hockey, netball, rugby, squash, table tennis and tennis. We also have a dynamic programme of fitness classes and wellbeing activities.

For more information, visit:
www.city.ac.uk/sport-and-leisure



Aseel Mustafa, Sudan

International Foundation in Engineering and Mathematics | Grade: 80% | Now studying BEng (Hons) Engineering with Management and Entrepreneurship at City University London

"INTO helped me get into the mindset to study and fall in love with the city. In terms of their modules, they are very similar to what I did at City in my first year, so I think it gives you an advantage over people who have just come out of college. My favourite thing at City University – which I say all the time – is the Careers Centre. We have very sophisticated facilities there, and that is why City University has a high rate of employability. Their workshops run all year long – I think you would be a fool not to take advantage of that!"



Employment prospects for a global career

Employment prospects for a global career



Careers network

As a City University London student, you will be part of a global network of graduates. More than 2,000 former students offer practical help to current students through the Ask Alumni Network. Graduates come back to give face-to-face advice to students at regular subject-related alumni events.

Student volunteering

Volunteering is a valuable way for you to develop new skills that are sought after by employers. City Volunteering helps students find volunteering placements in the local community and manages a number of course-related volunteering projects on campus. Previous activities include working with young people in the City Karting project to teach them about engineering, and the EC1 FM Project which involves training young journalists.

The Career and Skills Development Service

The Career and Skills Development Service offers help and advice to students from day one of their course. Whether you have a clear career plan or are uncertain about your future direction, the sooner you begin, the more time you will have to develop your skills and experience to ensure success. Throughout the autumn and spring terms, major employers hold presentations, attend fairs and run lunchtime sessions. Career consultants run a range of workshops, including effective applications, successful interviews and presentation skills, centrally and within courses.

For more information, visit:
www.city.ac.uk/careers



Estanis Bouza

Careers Information Co-ordinator
City University London

"The Career and Skills Development Service can help you in many ways. Some students come to us with short queries such as asking for resources or getting their CV checked. Other students require assistance in the long term, for instance with identifying the skills they need to develop in order to be successful in their chosen industry. We advise our students to take full advantage of our service as early as possible. We find that those students who engage with us proactively tend to find the best jobs."

Study in the historical City of London: a major centre for business and culture



London is one of the most exciting and diverse cities in the world. A major financial hub, cultural centre, and host to the 2012 Olympics, London has something to offer everyone. With more than 300 different languages spoken in the city, and one in four Londoners born outside the UK, London truly is 'a world in one city'.

Explore everything London has to offer

- Hundreds of museums, galleries and music venues, many with free public access.
- Home to four world heritage sites and a host of the world's most famous tourist attractions.
- A top destination for shopping with Oxford Street, Covent Garden and the new Westfield shopping centre nearby.
- A variety of restaurants offering cuisines that reflect the city's multicultural population.
- Excellent transport links make it easy to explore the city, the UK and Europe.
- The UK's capital for sport: London has five premiership football clubs and is home to world-class sporting venues such as Wembley Stadium, Lord's Cricket Ground, and Wimbledon Tennis Club.
- One of the greenest capitals in the world, with more than 3,000 parks and open spaces.

On your doorstep

The London Study Centre is located on the edge of the City of London's historic 'square mile'. This part of London is known both for its high-powered bankers and business professionals, as well as its vibrant arts and cultural scene.

A world leader in business

Professionally, you will benefit from the Centre's proximity to some of London's most influential businesses and institutions, including the Bank of England and London Stock Exchange, as well as Lloyds of London, the iconic Gherkin building, and offices of over 500 international banks.

Culture and fashion

Just beyond the Centre is Brick Lane and the delights of East London. Over the years, Brick Lane has been home to a variety of different communities, and is now a truly diverse area offering art, food and culture. Cutting-edge fashion boutiques and independent art galleries, along with some of London's best food markets, are on your doorstep.



Nanye Yang, China

International Foundation in Business and Economics with Accounting | Grade: 86% | Now studying BSc (Hons) Investment and Financial Risk Management at City University London

"London is a very good place to study business, especially finance. It is a global financial city and there is a lot of business here. You get access to a lot of information and a lot of big firms. You can be exposed to a lot of different businesses and events, as well as different universities."



A major centre for business and culture

Live and learn in the heart of the City of London





INTO City University London provides first-class teaching and learning facilities in the heart of London's financial district. Our central location transforms the City of London into your campus. We are surrounded by a wide range of shops, restaurants and cafés, and have excellent transport links with the rest of London and the UK.

State-of-the-art facilities

Offering a mixture of university preparation courses and degree programmes for over 1,300 students, the INTO City University London Centre offers a diverse student community and dynamic learning environment.

You will have access to everything you need for academic success in high-tech and modern facilities. The teaching facilities are flexible and respond to a variety of learning requirements and include:

- multipurpose lecture theatres
- state-of-the-art IT and multimedia classrooms
- a Learning Resource Centre
- access to a virtual learning environment
- access to university electronic resources
- wireless internet throughout
- comfortable communal areas
- dedicated student support services
- a friendly welcome desk
- a café.

Learning Resource Centre

The Learning Resource Centre is located on the first floor of the INTO City University London Centre and offers a range of support materials for students, including books, DVDs, journals, CDs and newspapers, as well as printing and scanning facilities. These are accessed via an online catalogue and can be borrowed using the self-issue machine.

The experienced and friendly Learning Resource Centre staff provide advice and training to help make the most of resources available, including group or individual tutorials on City University Library's electronic resources. The Learning Resource Centre also stocks information on the wide range of degree programmes offered at City University London.



Anastasia Gorodetckaia, Russia

International Foundation in Business and Economics with Accounting | Grade: 81% | Now studying BSc (Hons) Economics at City University London

"I absolutely love London. I like the location because there are a lot of different places to eat, spend time, to take a walk, and lots of tube stations are very nearby. The Centre is near Brick Lane and Spitalfields which have nice places to eat, and London is full of great places to shop."

E-learning facilities

All students have access to Moodle, a virtual learning environment for downloading lecture notes and other useful course content.

Access to university facilities

City University London is a 30-minute walk or a 15-minute bus ride from the London Study Centre. As a student at INTO City University London, you will also benefit from access to the University's excellent learning facilities, including the University Library, Sports Centre and Students' Union.

Other learning resources

Students are also encouraged to access the nearby City of London libraries, which include the Barbican Library and the City Business Library.



Student success



Student success

In 2011–2012 more than 100 students successfully completed a pre-university academic programme at the Centre and progressed to an undergraduate or postgraduate degree programme at City University London. The following tables highlight the results of some of our top students in 2012.



Sean Foo, Singapore

International Foundation in Business and Economics with Accounting | Grade: 90% | Now studying BSc (Hons) International and Financial Risk Management at City University London

"INTO gave me the skills to start my degree at Cass Business School; knowing what was required of me and how the work should be approached. The skills learnt are easily applied to all areas of education and work in the future."



Sevil Arif, Turkey

International Foundation in Business and Economics with Accounting | Grade: 75% | Now studying BA (Hons) Management at City University London

"This course has prepared me well for my university studies. I have learnt how to write reports and essays. I can structure my thoughts clearly and reference other people's ideas and the group projects helped me to develop some very important skills, such as listening to others' opinions, team working, and improving my leadership qualities."

Top International Foundation students at City University London

Name of degree	Student name	Nationality	Grade
Investment and Financial Risk Management	Marwane KARRAKCHOU	Morocco	91%
Management	Mohit Praveen BACHHAWAT	India	91%
Investment and Financial Risk Management	Sean FOO	Singapore	90%
Civil Engineering with Architecture	NGUYEN Dieu My	Vietnam	89%
Business Studies	Seonyeob KIM	South Korea	89%
Investment and Financial Risk Management	Berik YERNAZAROV	Kazakhstan	89%
Automotive and Motorsport Engineering	NGUYEN Hiep	Vietnam	89%
Business Studies	DANG Thu Huong	Vietnam	88%
Investment and Financial Risk Management	Chingis MAXIMOV	Russia	86%
Investment and Financial Risk Management	YANG Nanye	China	86%
Business Studies	LEE Yick Wai	Hong Kong	85%
Mechanical Engineering	Syed Muhammad Gulraiz HASSAN	Pakistan	85%
Banking and International Finance	Kirill GREBER	Russia	85%
Business Studies	Shareef MOHAMED	Maldives	84%
Management	Usman Hassan BAIG	Pakistan	84%
Business Studies	Anton MOROZOV	Russia	83%
Banking and International Finance	Kah Wai THAM	Malaysia	83%
Business Studies	Mohamed Ali BOUHJRA	Morocco	83%
Banking and International Finance	HU Yang	China	81%
Business Studies	Saad Aslam SAROYA	Pakistan	80%
Business Systems Analysis and Design	Aditya PARMAR	India	80%
Business Studies	Maxat RAMAZANOV	Kazakhstan	79%
Business Studies	Theo Meilano Triputra SIBARANI	Indonesia	78%
Information Systems	Subigya PARAJULI	Nepal	78%
Civil Engineering with Architecture	Nurgul ABZHAPBAROVA	Kazakhstan	78%
Law	Yousef Nyassh ALSHEREEDAH	Kuwait	77%
Financial Economics	TRUONG Cong Nguyen	Vietnam	76%
Economics	Nedim Nisso RUSO	Turkey	76%
Management	Kunwoong PARK	South Korea	76%
Management	Sevil ARIF	Turkey	75%
Banking and International Finance	Aigerim KANAFINA	Kazakhstan	75%
Economics and Accountancy	Patchayaporn PORNPRATHANWECH	Thailand	75%
Automotive and Motorsport Engineering	Wei Ron TAN	Malaysia	74%
Electrical and Electronic Engineering	Muhammad Ali IKRAM	Pakistan	72%
Civil Engineering	Muhammad Aqib KHAN	Pakistan	70%
Psychology	Jun-Young KIM	South Korea	70%

Top Graduate Diploma students at City University London

Name of degree	Student name	Nationality	Grade
International Business Economics	TRINH Vo Ngoc Hue	Vietnam	76%
International Business Economics	Nadzmin Izzati MOHD JAMEL	Malaysia	74%
Culture Policy and Management	DANG Thi Minh Thu	Vietnam	68%
Photography and Archaeology (with integrated foundation)	Ksenia PETROVA	Russia	68%
International Business Economics	CHEN Yun	China	67%
International Business Economics	NGUYEN Minh Dai	Vietnam	66%
International Journalism	Tetiana IAKOVLIEVA	Ukraine	66%
Business Systems Analysis and Design	ZHOU Tianyu	China	66%
Commercial Law	Anton LOGINOV	Russia	65%
Culture Policy and Management	Sunmi OH	South Korea	65%
International Business Economics	HOANG Thuy Trang	Vietnam	64%
International Business Economics	YE Quanwei	China	63%
International Business Economics	AI Tran Duc	Vietnam	63%
International Journalism	Olena RUBANIK	Ukraine	63%
Culture Policy and Management	Eun GO	South Korea	63%
Culture Policy and Management	Ji Eun CHOI	South Korea	63%
Culture Policy and Management	Yun Hee CHUNG	South Korea	62%
International Business Economics	LIN Xianming	China	62%

Student success



The high-quality preparation programmes at INTO City University London offer a guaranteed route to City University London but are welcomed by other leading UK universities. Students studying at INTO Centres in the UK have progressed to over 109 UK universities, including nine of the UK's top 10 universities. The table opposite highlights some of the top students who completed their International Foundation at INTO City University London and progressed to another leading UK university.

Student placement services

To ensure that you are fully supported as you take the next step towards studying for a UK university degree, INTO offers a range of free student placement services. Staff dedicated to assisting students with university placement will provide you with practical advice on the study options available to you at City University London and assist you with completing your university application. Based within the INTO Centre, the UCAS team and Progressions Officer will ensure that you are provided with the very best counselling and advice in relation to course choices, in addition to arranging for you to visit the academic departments within the university that you are most interested in.

Other forms of help and support available to you will include:

- One-to-one student counselling to help you select the most appropriate course to achieve your academic goals.
- Practical advice and assistance with all stages of the university application process, including help with writing a personal statement.
- Preparation for university interviews, including practice interviews.
- Opportunities to attend presentations by university admissions tutors.
- Assistance with attending university open days and higher education fairs.
- Opportunities to attend talks delivered by former INTO students.
- Access to university prospectuses.
- Assistance with finding an alternative university place if you need to consider other options.

Top International Foundation students progressing to other UK universities

Actual destination	Name of degree	Student name	Nationality	Grade
University of Surrey	Aerospace Engineering	Omar Riyadh Ghulam AL-BULUSHI	Oman	86%
University of Bath	Civil and Architectural Engineering	Helmer Sardinas PORTILLO	Bolivia	85%
University of Reading	Quantity Surveying	Victor Lorenz Shiong-Fah TSANG MANG KIN	Mauritius	81%
Queen Mary, University of London	Electrical and Electronic Engineering	Hasan Bilal AZHAR	Pakistan	81%
University of Southampton	Mathematics with Actuarial Science	YEUNG Chak Ying	Hong Kong	79%
Lancaster University	Business Studies	Hassaan TARIQ	Pakistan	78%
University of St Andrews	Telecommunications Systems Engineering	Eugen BERZANI	Albania	78%
St Andrews College of Education	Computer Science	Timur GARIPOV	Russia	78%
University of Reading	Finance and Investment Banking	CAO Shujie	China	77%
University of Kent	Accounting and Finance with a year in industry	Inshal MESIYA	Pakistan	76%
Aston University	Accounting for Management	Nixolie Xi Tung WONG	Malaysia	75%
School of Oriental and African Studies	Law	Sigrid Elizabeth WELTER	Germany	74%
University of Westminster	Business Management (International Business)	Lina AYALA	Colombia	74%
Queen Mary, University of London	Business Management	Ishan MITRA	India	73%
Queen Mary, University of London	Economics and Finance	Abdullah Rizwan MEMON	Pakistan	72%
University of Southampton	Law	Camellia Shaheer Abdurasool ALSHARIF	Bahrain	71%
University of Southampton	Accounting and Economics	SHEN Yiqing	China	71%
King's College, University of London	Computer Science	Beginai ZULPUKAROVA	Kyrgyzstan	70%
Queen Mary, University of London	Business Management	Aketa OSWAL	India	70%
University of Reading	Accounting and Management	NGUYEN Ngoc Mai	Vietnam	70%
Birkbeck College	Global Politics and International Relations	ZHANG Xiaoying	China	69%
Royal Holloway, University of London	Management	Hyunjoon SEONG	South Korea	69%
Aston University	Business and Management	Behdis TAGHAVI	Iran	68%
University of Dundee	Finance	Nadia Olango MOUNDJONGUE	Cameroon	68%
Queen Mary, University of London	Business Management	Elina BORADZOVA	Russia	67%
The University of Nottingham	Finance, Accounting and Management	Abdulla Ali AL-ABDULGHANI	Qatar	67%
Queen Mary, University of London	Business Management	NGUYEN Le Dieu Linh	Vietnam	66%
The University of Edinburgh	Business Studies and Accounting	SHI Shiman	China	65%
University of Hertfordshire	Accounting and Finance	YAN Xiaoxiao	China	65%
Queen Mary, University of London	Business Management	Nathalia GRISARD	Brazil	64%
University of Greenwich	Law	Lulwa Mmn ALHAMMAD	Kuwait	64%
University of Kent	Psychology	Marwan Waseem Bashir Abdulla ULHAQ	Bahrain	63%
Goldsmith's College, University of London	Media and Sociology	NGUYEN Thai Anh	Vietnam	63%
Royal Holloway, University of London	Economics and Management	Murad HAJIYEV	Azerbaijan	62%
University of Westminster	Business Management and Finance	Hyoung-Sob KIM	South Korea	62%
University of Westminster	Business Management	Farheen Fidahusain TINWALA	India	62%
University of Westminster	Commercial Law	Abdulrahman Yasser BASYOUNI	Saudi Arabia	62%
Brunel University	Computer Science (Software Engineering)	Mehmood Syed GHOUS	Pakistan	62%
University of Westminster	Fashion Merchandise Management	LI Lili	China	61%
University of Buckingham	Business and Management	Muzzammil SHOAIB	Pakistan	60%



Voke Eruesegbe

International Progression Officer
INTO City University London

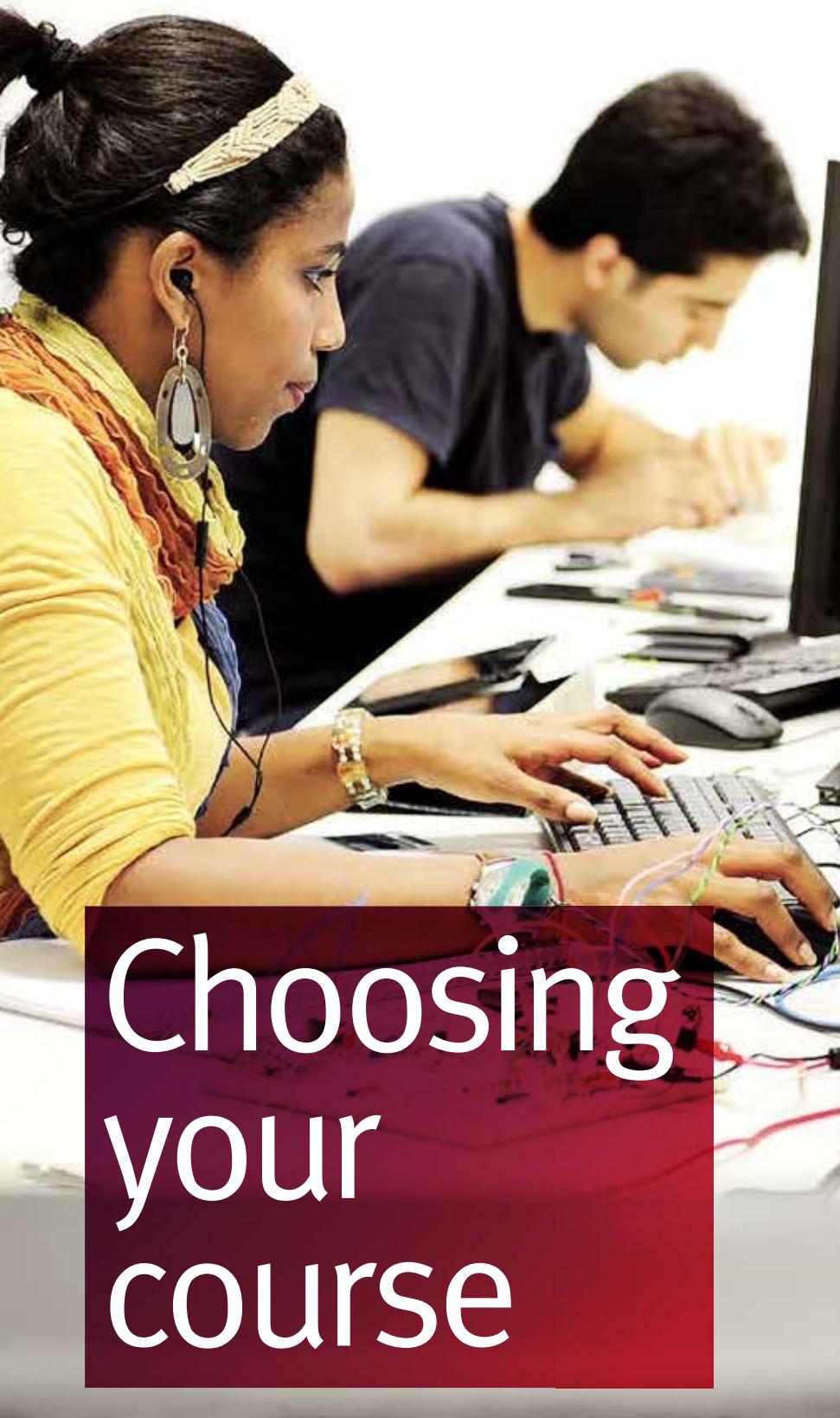
"As the Progressions Officer I do a lot to help the students prepare for entry to City University London. I hold information sessions, giving general as well as subject-specific advice. I also advise students regarding the entry requirements to City University London and help at every stage of the process. I really enjoy my job because each day brings something different. It is very rewarding when students successfully progress to City University London."



Choosing your course

INTO City University London offers a wide range of academic programmes designed specifically for international students. The courses help to prepare you for entry to City University London and adapt to living and studying in a UK university environment.

Whatever your academic ambitions, our university-accredited preparation programmes will help you to make the transition to the British education system and progress to your chosen degree at City University London. If you do not meet the minimum English language requirements, we offer a range of English language courses to prepare you for university study.



Dr Sarah McKenzie

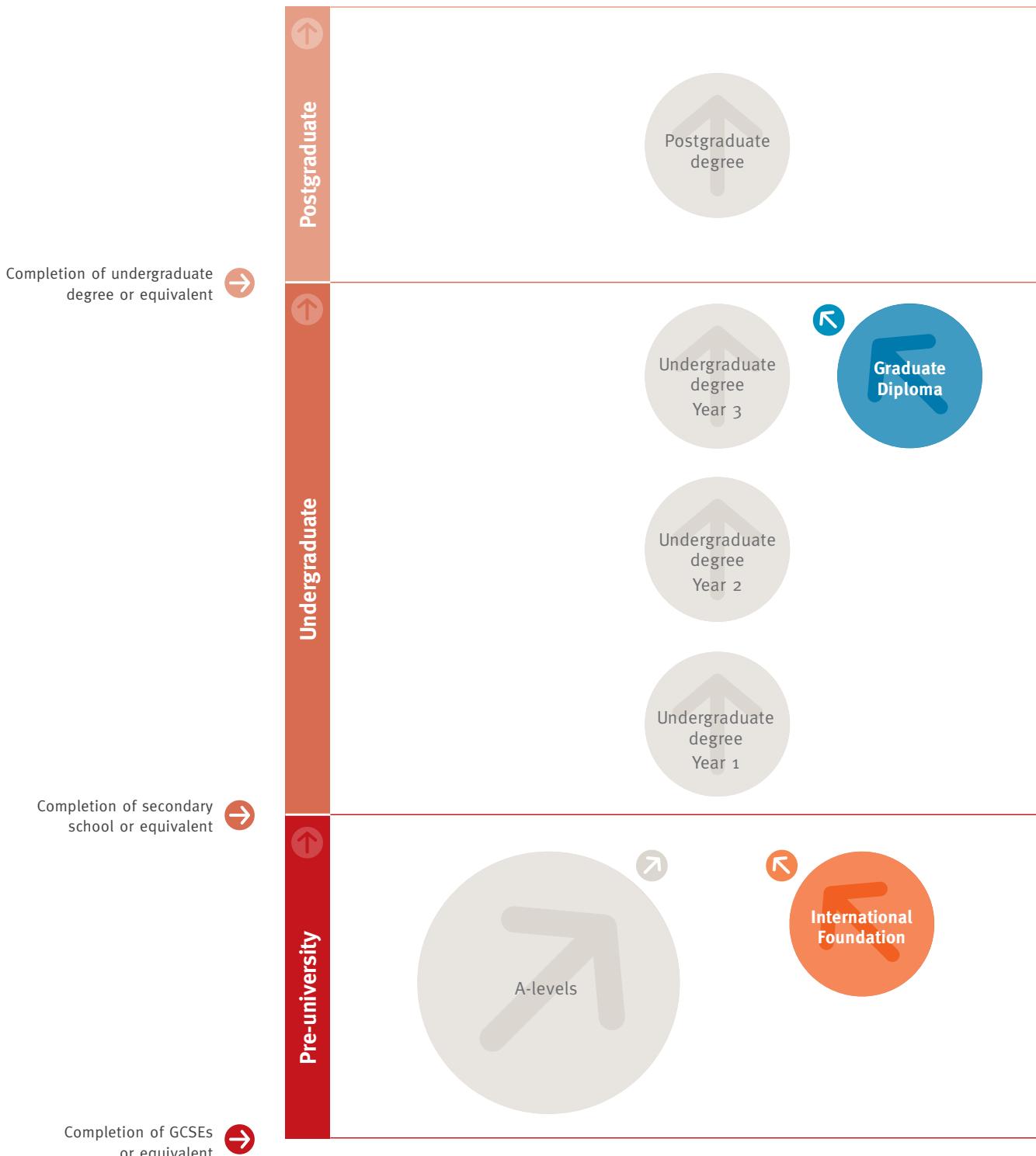
Academic Director
INTO City University London

"Students at INTO benefit from our teachers' wealth of experience of working with international students and their passion for academic subjects and English. Our teachers prepare you for the rigour and challenges of university life, and will engage and challenge you through group work, presentations and research skills. Everything we do is designed to help you develop the key learning skills for university success. We will also advise and guide you throughout the process of applying to universities, with the help of your personal tutors, the UCAS team and your dedicated Progressions Officer."

Course overview

INTO course	Start dates	English language requirements*	Length	Progression options
International Foundation	Jul, Sep and Jan	From IELTS 5.0 to IELTS 5.5 depending on course length	3 or 4 terms	Year 1 undergraduate degree
Graduate Diploma	Sep and Jan	IELTS 5.5 (with a minimum of 5.5 in all subskills)	3 terms	Master's degree
English for University Study	Sep, Jan, Apr and Jul	From IELTS 3.0 (with a minimum of 3.0 in writing)	Minimum of one term	Any INTO academic programme or University degree
Pre-sessional English	Jun, Jul and Aug	From IELTS 5.0 to IELTS 7.0 depending on course length and destination degree	4, 8 or 12 weeks	University degree

* The above information is only a guide. Depending on the course, in addition to meeting the overall IELTS requirement you may need to achieve specific scores in specified subskills. Please see the relevant course page for full details.





International Foundation

Direct entry to the first year of a university degree

The International Foundation prepares you for direct entry to year one of an undergraduate degree course at City University London. The programme has two broad pathways in Business, Humanities and Social Sciences; and Engineering, Computer Science and Mathematics.

What is the International Foundation?

The International Foundation combines academic study, intensive English language preparation, study skills and cultural orientation – all that is needed for university success.

What is special about the International Foundation?

- Students enrolled on the course gain full university status.
- A quality-assured, university-validated programme.
- A conditional offer of a place on the first year of a relevant undergraduate degree at City University London.
- Guaranteed progression to your chosen university degree, subject to meeting the specified entry requirements.
- Professional support and guidance with university applications.
- Multiple start dates.
- The highest level of pastoral care and support.
- A dedicated study centre with access to University facilities.

What if I do not meet the minimum English language requirements?

Lasting four terms, the Extended Foundation programme incorporates a term of intensive English language tuition at the beginning of the course, allowing you to begin your course and improve your English to a level appropriate for academic study. You will be required to pass the initial English language component before progressing to the next stage of the programme.

If you need to study more than one term of English in order to reach the level necessary for academic study, you should apply for English for University Study. Please see page 39 for course details.

How is the programme validated?

It is validated and quality-assured by City University London. Successful completion leads to the award of the City University London International Foundation Certificate (National Qualification Framework Level 3), which is welcomed as an entry qualification both at City University London and many other highly-ranked UK universities.

Assured progression to City University London

If you successfully complete the International Foundation, subject to achieving the specified grades for progression to your chosen degree, you will be able to join year one of a wide range of undergraduate courses at City University London, as well as at other leading UK universities.

For further details about the individual progression grades required for assured progression to City University London, please refer to pages 26 and 27.

Excellent choice of undergraduate degree subjects

City University London teaches more than 50 courses of study, including degrees in popular subject areas such as business, computing, economics, international politics, journalism, law, music, risk management, psychology, sociology, mathematical sciences and a variety of engineering disciplines.

Assessment

Grades from the International Foundation do not count towards your final degree, but help the University determine whether you meet the specified progression grades for direct entry to your chosen degree programme.

Assessment is both formal and informal. Informally you will receive advice and feedback throughout your programme from your teachers. You will also be assessed by a combination of examinations at the end of each semester, and coursework which may include written assignments, reports, practical exercises, group and individual research projects, presentations and problem-solving exercises. Classes are a mixture of lectures, tutorials and individual work.

Academic guidance

You will receive support from your tutor on personal and academic issues, including advice on your studies and career plans. We also have a UCAS Co-ordinator and an International Progressions Officer, who will provide you with information on City University London and arrange visits to your academic school, so that you can learn more about your chosen degree.

Key course facts

Start dates

July, September and January

Programme dates

Four term programme:
Mon 07 Jul 2014–Fri 19 Jun 2015
Mon 22 Sep 2014–Fri 11 Sep 2015

Three term programme:
Mon 22 Sep 2014–Fri 19 Jun 2015
Mon 05 Jan 2015–Fri 11 Sep 2015

Programme length

Four terms or approximately 12 months
Three terms or approximately 9 months

Academic entry requirement

Completion of 12 years of schooling (or local equivalent to meet the same standard) with good grades.

English language entry requirement

Four term programme:
IELTS 5.0 (with a minimum of 4.5 in writing)
or equivalent

Three term programme:
IELTS 5.5 (with a minimum of 5.0 in writing)
or equivalent

The Centre accepts other Secure English Language Tests (SELT) including TOEFL iBT and Pearson PTE.

If you are progressing to a degree programme in Law, Journalism or Health you will need a higher level of English for entry to City University London.

If you do not meet the minimum English language level you should apply for English for University Study. Please see page 39 for course details.

Age requirement

17 years and above*

Tuition fee

Pathways in Business and Economics with Accounting; Business and Economics with Society and Culture:

Four term programme: £19,445

Three term programme: £15,495

Pathways in Computer Science; Engineering and Mathematics; Humanities and Law:

Four term programme: £17,945

Three term programme: £13,995

Tuition fees do not include:

- enrolment fee: an additional charge of £150 per academic programme (to be charged upon confirmation)
- textbooks and other learning materials: an additional charge in the region of £200 per academic course (3 term), £275 per academic course (4 term)
- an additional £350 per year fee to cover the use of laboratory facilities (only applicable to science based courses).

For further guidance please check with the INTO Admissions Office or your education counsellor.

*All students commencing courses on a published September start date must be 17 years old by 31 December of that calendar year. For all other start dates, students must be 17 years old on the published start date of the course.

International Foundation

Recommended study plan and progression route

If you meet the programme's academic entry requirements but do not meet the minimum English language requirements you may be eligible to apply for an Extended Foundation programme, which includes additional English language preparation. Examples of the combined programme are set out below:

2014												2015												2016											
JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY												
IELTS 5.0 Extended Foundation programme (4 term)												Vacation			Undergraduate degree – Year 1																				
IELTS 4.5 EUS*			IELTS 5.0 Extended Foundation programme (4 term)									Vacation			Undergraduate degree – Year 1																				
IELTS 5.0 EUS*			IELTS 5.5 International Foundation programme (3 term)									Vacation			Undergraduate degree – Year 1																				
IELTS 5.0 EUS*			IELTS 5.0 EUS*			IELTS 5.5 International Foundation programme (3 term)									Undergraduate degree – Year 1																				

*EUS: English for University Study

International Foundation pathways

Business, Humanities and Social Sciences

The table below provides details of the academic modules that you may study as part of your International Foundation programme. You must complete a common core, which includes modules in Academic English and Mathematics. Additionally, to qualify for certain degrees you will need to complete specific modules during your programme.

For more details on destination degree programmes, the specified subjects you must study and the grades required for guaranteed entry to City University London, please refer to pages 26 and 27 of this brochure.

Compulsory modules	Specialist modules	Leading to undergraduate degrees within Cass Business School, City Law School, the School of Arts and the School of Social Sciences in areas such as:
International Foundation in Business, Humanities and Social Sciences (120 credits)		
Business and Economics with Society and Culture (BESC)		
Academic English (40 credits)	Economics (20 credits)	Criminology and Sociology Cultural and Creative Industries Economics Economics and Accountancy Financial Economics International Politics International Politics and Sociology
Foundation Mathematics (20 credits) OR Foundation Mathematics for Economics* (20 credits)	Introduction to the Study of Business (20 credits)	International Political Economy Media Studies and Sociology Journalism Psychology Sociology Sociology and Psychology
Business and Economics with Accounting (BEA) – pathway to Cass Business School		
Academic English (40 credits)	Economics (20 credits)	Banking and International Finance (Cass) Business Studies (Cass) Economics Economics and Accountancy Financial Economics Investment and Financial Risk Management (Cass) Management (Cass)
Foundation Mathematics (20 credits) OR Foundation Mathematics for Economics* (20 credits)	Introduction to the Study of Accounting (20 credits)	
Humanities and Law (HL)		
Academic English (40 credits)	International and Development Studies (20 credits)	Criminology and Sociology Cultural and Creative Industries Human Communication International Politics International Politics and Sociology International Political Economy
Foundation Mathematics (20 credits)	Law (20 credits)	Journalism Law Media Studies and Sociology Psychology Sociology Sociology and Psychology
	Society and Culture (20 credits)	

* This module is compulsory for students intending to study Financial Economics at the School of Social Sciences, City University London.



Module descriptions

Compulsory modules

Academic English

This module introduces you to academic conventions in UK universities by developing your skills in academic reading, writing, listening and speaking. The content of the course is largely subject related, enabling you to develop your knowledge of academic and subject-related vocabulary. By doing practical tasks, you will develop the skills to read and interpret academic texts, and research for and write academic assignments. You will also learn to reference and avoid plagiarism. Additionally, you will develop your listening and note-taking skills. Extensive group work will help you gain the confidence and skills to participate in seminar discussions and give academic presentations.

Foundation Mathematics

This module covers key mathematical concepts and notations, including manipulation of numerical and algebraic expressions; techniques for polynomial root-finding; coordinate geometry; trigonometry; differential and integral calculus; basic techniques of statistics and ideas of probability.

Study Skills

This module allows you to develop transferrable skills which are essential in all your Foundation subjects and your future studies, including time management and critical thinking.



Jungmin Park, South Korea

International Foundation in Business and Economics with Accounting | Grade: 78% | Graduated from BSc (Hons) Management at Cass Business School

"I strongly recommend the International Foundation programme. Not only has it improved my English and academic knowledge, it has also given me the confidence to deliver requirements in both class and real life. INTO achieved this by showing me how to adapt my skills and abilities to the appropriate education system, expectations and culture. I found the teachers to be very professional and patient, enabling me to adapt and improve in a controlled environment before progressing to Cass Business School."

Specialist modules

Economics

The main aims of this unit are to introduce students to thinking like an economist, to become familiar with key terminology used in economics and to provide an introduction to the main theoretical models and concepts used in economics. Emphasis is placed on the application of economic theory to real-world business situations.

Foundation Mathematics for Economics

The objectives of this module are to introduce and develop your knowledge and skills in the following areas: linear, quadratic and cubic equations; limits, continuity and inequalities; calculus and multivariate calculus; compound growth; exponential functions and logarithms; continuous growth and natural exponential functions; derivatives of exponential and logarithmic functions; constrained maxima and minima; integration; matrix algebra; probability and data analysis.

This module is compulsory for students who wish to study Financial Economics at the School of Social Sciences at City University London, and will equip students with the necessary skills for applying key mathematical skills to economics in preparation for undergraduate study.



Ruth Mitchell

UCAS Co-ordinator and Society and Culture Tutor
INTO City University London

"The International Foundation programme offers students the perfect blend of support and independence. The programme offers prospective students the opportunity to properly adjust to the UK academic style. We teach students classroom etiquette, the most up-to-date study skills, and how to take responsibility for their own learning."

International and Development Studies

This module provides a foundation in the field of international relations and international development. It introduces theoretical perspectives and examines recent history and current trends in world development. It also covers in some detail the evolving structure and role of international institutions, such as the United Nations. You will also study key issues relating to international development, including case studies of countries such as India and China.

Introduction to the Study of Accounting

The introductory module covers financial and management accounting, including social and environmental accounting. It demonstrates some of the basic accounting concepts and procedures used in the preparation of financial statements. It also demonstrates some of the major techniques used in management accounting – so as to develop an appreciation of the role of management accounting in organisational planning, control, decision making and performance evaluation.

Introduction to the Study of Business

This module provides a basic understanding of business and management for those students who aim to undertake an undergraduate degree involving the study of business. The module includes the following themes: models of management; the business environment; managing people; leadership; corporate social responsibility; human resource management; corporate strategy; marketing; organisational structure; and managing operations.

Law

The main principles and structure of English law are introduced in this module. In order to understand the background of the legal system you will study the principles of the constitution, including parliamentary sovereignty and the rule of law. You will also study various aspects of the legal system, including the legislative system, common law, statutory interpretation and judicial precedent, civil and criminal proceedings and the hierarchy of the courts.

Society and Culture

This module introduces the basic concepts of society, socialisation and culture. Topics covered include race and ethnicity; gender and sexuality; religion; and the mass media. You will also examine contemporary culture – covering issues related to consumption, popular culture and the influence of globalisation.

International Foundation

International Foundation pathways

Engineering, Computer Science and Mathematics

The table below provides details of the academic modules that you may study as part of your International Foundation programme. All students complete a common core, which includes modules in Academic English. Additionally, to qualify for certain degrees you will need to complete stipulated modules during your programme.

For more details on destination degree programmes, the specified subjects you must study and the grades required for guaranteed entry to City University London, please refer to pages 26 and 27 of this brochure.

Compulsory modules	Specialist modules	Leading to undergraduate degrees within School of Engineering and Mathematical Sciences and the School of Informatics in areas such as:	
International Foundation in Engineering, Computer Science and Mathematics			
Computer Science (CS)			
Academic English (40 credits)	Advanced Mathematics (10 credits) Applied Computing for Business (20 credits) Foundation Computing (20 credits) Foundation Physics (15 credits) Mathematics for Science and Computing (15 credits)	Business Computing Systems Computer Science Computer Science with Games Technology Software Engineering	
Engineering and Mathematics (EM)			
Academic English (40 credits)	Advanced Mathematics (10 credits) Engineering Science (20 credits) Foundation Computing (20 credits) Foundation Physics (15 credits) Mathematics for Science and Computing (15 credits)	Aeronautical Engineering Air Transport Engineering Automotive and Motorsport Engineering Biomedical Engineering Business Computing Systems Civil Engineering Civil Engineering and Architecture Computer Science Computer Science with Games Technology Computer Systems Engineering Electrical and Electronic Engineering Energy Engineering	Engineering with Management and Entrepreneurship Mathematical Science Mathematical Science with Computer Science Mathematical Science with Finance and Economics Mathematical Science with Statistics Mathematics and Finance Mechanical Engineering Software Engineering Telecommunications



Module descriptions

Compulsory modules

Academic English

This module introduces you to academic conventions in UK universities by developing your skills in academic reading, writing, listening and speaking. The content of the course is largely subject related, enabling you to develop your knowledge of academic and subject-related vocabulary. By doing practical tasks, you will develop the skills to read and interpret academic texts, and research for and write lab reports. You will also learn to reference and avoid plagiarism. Additionally, you will develop your listening and note-taking skills. Extensive group work will help you gain the confidence and skills to participate in seminar discussions and give academic presentations.

Study Skills

This module allows you to develop transferrable skills which are essential in all your Foundation subjects and your future studies, including time management and critical thinking.

Specialist modules

Advanced Mathematics

This module provides an understanding of a number of topics, including: counting techniques; concepts of arithmetic and geometric series; vectors; complex numbers and their algebra; trigonometric and transcendental functions; linear algebra and numerical methods for solving equations.

Applied Computing for Business

This module aims to give you an understanding of the role of ICT within both working and leisure environments, and the way that the internet has influenced business. You will investigate the role of ICT in various work disciplines and the use and organisation of data.

The module will also introduce a range of software design and development ideas and technologies, as well as providing experience of web programming.

Engineering Science

This module introduces the fundamental principles of fluids and mechanics and describes how these can be applied in the engineering field. Students will study a wide range of topics such as fluid mechanics, dynamics and circular motion. In addition, students will carry out a number of laboratory sessions to develop the key skills required for further study in engineering.

Foundation Computing

This module aims to provide you with an overview of the systems and software development process; an understanding of programming paradigms and techniques; knowledge of the main components of a computer programming environment and programming constructs; and an understanding of testing, verification and reproducibility of behaviour in computer systems.

You will also study the ways in which data can be stored and used; how circuits can be produced; various modes of data processing; networking and data communications; the internal workings of the computer; and a range of operating systems and their uses.

Foundation Physics

This module introduces the fundamental principles of physics. You will study a wide range of topics in order to develop key skills required for further study in the physical sciences, including key physical quantities; kinematics; forces and collisions; waves; electricity; radioactivity and the nucleus and work, energy and power.

Mathematics for Science and Computing

This module will provide you with an understanding of the key mathematical topics relevant to science and computing, including: trigonometry; differential and integral calculus; logarithms; coordinate geometry; statistical concepts and methods and applications of probability.



Eamon Martin

Director of Operations
INTO City University London

"Thank you for making INTO City University London a consideration in your academic career. We have a first-rate track record in preparing students for further study at City University London and I look forward to welcoming you – in person – to the London Centre, and helping you succeed with your plans."



State-of-the-art learning facilities

International Foundation

International Foundation progression grades

As a successful International Foundation student, you will have access to a wide choice of degree options at City University London. The following table provides an indication of the academic and English language grades you will need to be guaranteed a place on your chosen undergraduate degree at City University London.

Degree programme	Award	Foundation pathway	English/Study Skills requirements	IELTS equivalency	Specific requirements	Overall grade
Pathway in Business, Humanities and Social Sciences						
Arts						
Cultural and Creative Industries	BA	BESC / HL	65%	IELTS 6.5	A broad range of subjects are acceptable, but some previous familiarity with arts, humanities or social science subjects may be desirable	65%
Business and Management – offered by Cass Business School						
Banking and International Finance	BSc	BEA	65% (with a minimum of 60% in all subskills)	IELTS 6.5 (with a minimum of 6.0 in all subskills)	70% Maths and 65% minimum in all other modules	75%
Business Studies	BSc	BEA	65% (with a minimum of 60% in all subskills)	IELTS 6.5 (with a minimum of 6.0 in all subskills)	70% Maths and 65% minimum in all other modules	75%
Investment and Financial Risk Management	BSc	BEA	65% (with a minimum of 60% in all subskills)	IELTS 6.5 (with a minimum of 6.0 in all subskills)	70% Maths and 65% minimum in all other modules	75%
Management	BSc	BEA	65% (with a minimum of 60% in all subskills)	IELTS 6.5 (with a minimum of 6.0 in all subskills)	70% Maths and 65% minimum in all other modules	75%
Economics						
Economics	BSc	BEA / BESC	65%	IELTS 6.5	A minimum of 70% in Foundation Maths OR Foundation Mathematics for Economics	75%
Economics and Accountancy	BSc	BEA / BESC	65%	IELTS 6.5	A minimum of 70% in Foundation Maths OR Foundation Mathematics for Economics	75%
Financial Economics	BSc	BEA / BESC	65%	IELTS 6.5	A minimum of 70% in Foundation Mathematics for Economics	75%
Journalism						
Journalism	BA	BESC / HL	70%	IELTS 7.0	A broad range of subjects are acceptable, but some previous familiarity with arts, humanities or social science subjects may be desirable	75%
Law						
Law	LLB	HL	70%	IELTS 7.0	A broad range of subjects are acceptable, but some previous familiarity with arts, humanities or social science subjects may be desirable	70%
Social Sciences						
Criminology	BSc	BESC / HL	65%	IELTS 6.5	Successful completion of all modules	70%
Criminology and Sociology	BSc	BESC / HL	65%	IELTS 6.5	Successful completion of all modules	65%
International Political Economy	BSc	BESC / HL	65%	IELTS 6.5	Successful completion of all modules	65%
International Politics	BSc	BESC / HL	65%	IELTS 6.5	Successful completion of all modules	65%
International Politics and Sociology	BSc	BESC / HL	65%	IELTS 6.5	Successful completion of all modules	65%
Media Studies and Sociology	BSc	BESC / HL	65%	IELTS 6.5	Successful completion of all modules	65%
Psychology	BSc	BESC / HL	65%	IELTS 6.5	Successful completion of all modules	75%
Sociology	BSc	BESC / HL	65%	IELTS 6.5	Successful completion of all modules	65%
Sociology and Psychology	BSc	BESC / HL	65%	IELTS 6.5	Successful completion of all modules	65%

Foundation pathway key: BEA: Business and Economics with Accounting; BESC: Business and Economics with Society and Culture; HL: Humanities and Law



Degree programme	Award	Foundation pathway	English/Study Skills requirements	IELTS equivalency	Specific requirements	Overall grade
Pathway in Engineering, Computer Science and Mathematics						
Engineering						
Aeronautical Engineering	BEng	EM	60% (with a minimum of 60% in writing)	IELTS 6.0 (with a minimum of 6.0 in writing)	Mathematics for Science and Computing (65%)	65%
Air Transport Engineering	BEng	EM	60% (with a minimum of 60% in writing)	IELTS 6.0 (with a minimum of 6.0 in writing)	Mathematics for Science and Computing (65%)	65%
Automotive and Motorsport Engineering	BEng	EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%)	65%
Biomedical Engineering	BEng	EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%)	65%
Civil Engineering	BEng	EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%)	65%
Civil Engineering with Architecture	BEng	EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%)	65%
Computer Systems Engineering	BEng	EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%)	65%
Electrical and Electronic Engineering	BEng	EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%)	65%
Energy Engineering	BEng	EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%)	65%
Engineering with Management and Entrepreneurship	BEng	EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%)	65%
Mechanical Engineering	BEng	EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%)	65%
Telecommunications	BEng	EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%)	65%
Informatics						
Business Computing Systems	BSc	CS / EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%) AND Foundation Computing (50%)	65%
Computer Science	BSc	CS / EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%) AND Foundation Computing (50%)	65%
Computer Science and Artificial Intelligence	BSc	CS / EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%) AND Foundation Computing (50%)	65%
Computer Science with Games Technology	BSc	CS / EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%) AND Foundation Computing (50%)	65%
Information Systems	BSc	CS / EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%) AND Foundation Computing (50%)	65%
Software Engineering	BSc	CS / EM	60%	IELTS 6.0	Mathematics for Science and Computing (65%) AND Foundation Computing (50%)	65%
Mathematics						
Mathematical Science	BSc	EM	60%	IELTS 6.0	Mathematics for Science and Computing (70%) AND Foundation Computing (50%)	65%
Mathematical Science with Computer Science	BSc	EM	60%	IELTS 6.0	Mathematics for Science and Computing (70%) AND Foundation Computing (50%)	65%
Mathematical Science with Finance and Economics	BSc	EM	60%	IELTS 6.0	Mathematics for Science and Computing (70%) AND Foundation Computing (50%)	65%
Mathematical Science with Statistics	BSc	EM	60%	IELTS 6.0	Mathematics for Science and Computing (70%) AND Foundation Computing (50%)	65%
Mathematics and Finance	BSc	EM	60%	IELTS 6.0	Mathematics for Science and Computing (70%) AND Foundation Computing (50%)	65%

Foundation pathway key: CS: Computer Science; EM: Engineering and Mathematics



Graduate Diploma

Preparing you for postgraduate study

The Graduate Diploma provides international students who do not qualify for direct entry to university with a pathway into a wide range of postgraduate degrees at City University London. There are two pathways: Business, Law and Social Sciences; and Science and Engineering.

What is the Graduate Diploma?

This is a full-time academic programme that prepares you for postgraduate study on selected courses within the City Law School, the School of Arts, the School of Social Sciences, the School of Informatics and the Schools of Engineering and Mathematical Science at City University London.

The Graduate Diploma will give you the opportunity to:

- improve your language skills in preparation for postgraduate study
- increase your knowledge of academic theory and improve your understanding of key academic subjects
- develop the necessary research skills for postgraduate study
- gain an understanding of the UK education system before entering as a postgraduate.

Who should apply for the Graduate Diploma?

The Graduate Diploma caters for a variety of international students, offering:

- a conversion course for students without a relevant background intending to focus on a new subject in their Master's programme
- additional English and academic skills for international students with a recognised undergraduate qualification
- a pathway to postgraduate studies for students who wish to return to education after gaining a number of years' work experience, or need to build up knowledge in a relevant field.

What is special about the Graduate Diploma?

- A quality-assured university programme.
- A conditional offer of a place on a designated postgraduate course.
- World-class facilities in a modern study centre.
- Access to City University London support and facilities.
- Intensive English tuition.
- Small classes for maximum student-teacher interaction.
- Detailed feedback on performance.
- Active learning in your subject with guidance on appropriate study methods.
- Professional support and guidance with your university application.
- The highest levels of pastoral care and support.

How is the programme validated?

Quality assured and designed in partnership with City University London, the Graduate Diploma is the first step towards obtaining a postgraduate degree. Successful completion of the Graduate Diploma leads to the award of the City University London Graduate Diploma, at Level 6 on the National Qualification Framework (NQF).

Graduate Diploma scholarships

There are a number of generous scholarships available for high-achieving students who intend to apply for the Graduate Diploma. Scholarships are available for both September and January intakes.

For full details, please see page 55 or visit our website:

www.intohigher.com/city/scholarships

Key course facts

Start dates

September and January

Programme dates

Three term programme:
Mon 22 Sep 2014–Fri 19 Jun 2015
Mon 05 Jan 2015–Fri 11 Sep 2015

Programme length

Three terms or approximately 9 months

Class hours

Up to 22 hours per week

Academic entry requirement

Completion of a minimum of three years of higher education with good grades.

Previous study in a relevant academic discipline or relevant industry experience for specialised Master's courses.

English language entry requirement

IELTS 5.5 (with a minimum of 5.5 in all subskills) or equivalent.

IELTS 6.0 for students taking the Law pathway.

The Centre accepts other Secure English Language Tests (SELT) including TOEFL iBT and Pearson PTE.

If you do not meet the minimum English language requirements you can apply for English for University Study. Please see page 39 for further course details.

Tuition fee

Three term programme: £13,995

Tuition fees do not include:

- enrolment fee: an additional charge of £150 per academic programme (to be charged upon confirmation)
- textbooks and other learning materials: an additional charge in the region of £200 per academic course
- an additional £350 per year fee to cover the use of laboratory facilities (only applicable to science based courses).

For further guidance please check with the INTO Admissions Office or your education counsellor.



Recommended study plan and progression route

If you meet the programme's academic requirements but do not meet the minimum English language requirements, you can undertake English language preparation before entering the Graduate Diploma programme. Examples of these study routes are set out below. Please note, these are only a guide and individual study plans will be drawn up on the basis of your application.

2014												2015												2016															
JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN			
		IELTS 5.0 EUS*																																					

*EUS: English for University Study

Key features

Programme content

The programme provides grounding in subject content, relevant English language and research skills. You will conduct a research project based on your area of interest.

English language support

English is a critical part of this programme and allows you to develop the necessary language competence for successful postgraduate study in the UK. You will cover reading, writing, listening and speaking. The classwork in this module is supported by one-to-one tutorials.

Research and study skills

Essential preparation for postgraduate university life, the Research Skills module will help you to develop the necessary skills for postgraduate study by enabling you to work effectively in groups, present ideas in a logical manner, manage your time, take lecture notes, conduct research and prepare an extended piece of writing.

Assessment

Grades from the Graduate Diploma do not count towards your degree, but help the University to determine whether you meet the specified progression grades for direct entry to your chosen degree programme.

Assessment is a combination of formal examinations and assessed coursework. You are required to obtain 120 credits to complete the programme successfully. You will also have to carry out an Independent Research Project, which will be assessed by the final written version as well as a presentation.

Your English language and pathway subject progress will be assessed by a combination of examinations and coursework, which may include written assignments, reports, practical exercises, group and individual research projects, presentations and problem-solving exercises.

Academic guidance

You will receive guidance on personal and academic issues, including the next steps in your studies and career. We also have an International Progression Officer who will help with your application to the University.

Progression to City University London

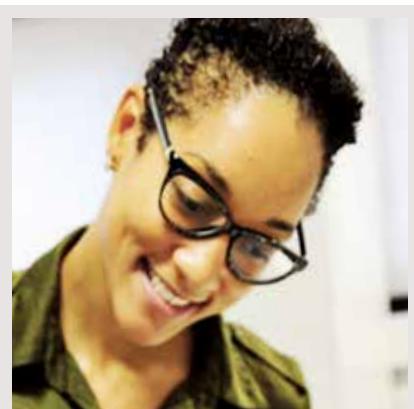
If you successfully complete the Graduate Diploma, and meet the specified course requirements detailed on pages 36 and 37 you are guaranteed a place on a Master's course in your area of study at City University London.



Wi-Fi is available throughout the Centre



Group projects encourage teamwork



Jilliane Lewis, Jamaica

Graduate Diploma in Science and Engineering
Grade: 63% | Graduated from MA Engineering at
City University London

"I would definitely recommend studying at INTO City University London, to develop both your English skills and skills in a subject you are not familiar with, so that you can progress to university. The School is very helpful and I am sure I will excel and succeed in my Master's programme just because I studied at INTO City University London."



Graduate Diploma

Graduate Diploma pathways

Business, Law and Social Sciences

The table below provides details of the academic modules that you may study as part of your chosen Graduate Diploma. You will complete a common core, which includes modules in English Language and Communication Skills. Additionally, to qualify for certain degrees you will need to complete stipulated modules during your programme.

For more details on destination degree programmes, the specified subjects you must study and the grades required for guaranteed entry to City University London, please refer to the progression tables on pages 36 and 37 of this brochure.

Compulsory modules	Specialist modules	Leading to the following Master's programmes at City University London:			
Graduate Diploma in Business, Law and Social Sciences (120 credits)					
Economics pathway (EC)					
English Language and Communication Skills (30 credits)	Empirical Enquiry and Critical Thought (20 credits)	Business Economics	International Business Economics		
Independent Project (20 credits)	Introduction to Economics, Mathematics and Statistics (40 credits)				
Research Skills (10 credits)					
Informatics pathway (IN)					
English Language and Communication Skills (30 credits)	Critical Information Systems (40 credits)*	Business Systems Analysis and Design	Information Science		
Independent Project (20 credits)	Empirical Enquiry and Critical Thought (20 credits)	e-Business Systems	Information Systems and Technology		
Research Skills (10 credits)		Electronic Publishing	Library Science		
		Information Management in the Cultural Sector			
Journalism pathway (JO)					
English Language and Communication Skills (30 credits)	Empirical Enquiry and Critical Thought (20 credits)	Financial Journalism			
Independent Project (20 credits)	Introduction to Journalism (40 credits)	International Journalism			
Research Skills (10 credits)					
Law pathway (LA)					
English Language and Communication Skills (30 credits)	International Commercial Law (20 credits)	Civil Litigation and Dispute Resolution	Health Services Research		
Independent Project (20 credits)	Introduction to English Law (40 credits)	Criminal Litigation	Human Rights		
Research Skills (10 credits)		International Commercial Law	International Communication and Development		
		Public International Law	International Journalism		
Social Sciences pathway (SS)					
English Language and Communication Skills (30 credits)	Empirical Enquiry and Critical Thought (20 credits)	Clinical Research	International Politics		
Independent Project (20 credits)	Introduction to Social Sciences (40 credits)	Criminology and Criminal Justice	International Politics and Human Rights		
Research Skills (10 credits)		Culture, Policy and Management	Media and Communications		
		Diploma and Foreign Policy	Political Communication		
		Ethnomusicology	Social Research Methods		
		Financial Journalism	Sociology		
		Global Migration			
		Global Political Economy			
		Health Management (Strategic Management and Leadership)			
		Health Policy			

*This module is part of the Science and Engineering pathway. See page 35 for module description.



Module descriptions

Compulsory modules

English Language and Communication Skills

The aim of this unit is to develop your English to the level required for entry to postgraduate courses at City University London (normally a minimum of IELTS 6.5). You will improve your grammar, vocabulary and pronunciation, as well as develop your academic abilities in written work, presentations and taking part in discussions.

Independent Research Project

The compulsory Independent Research Project brings together the skills and understanding from other modules. The project can be based on primary or secondary research, and allows you to practise core skills necessary for postgraduate level study. You will be allocated a supervisor, who will offer guidance on the content and structure of your Independent Research Project. English language support will also be given.

Research Skills

This module will provide you with a basic understanding of the nature of enquiry, developing your ability to access and analyse data. A large part of the module involves analysing and interpreting existing data from various fields of research. You will also be introduced to the theoretical and practical differences between quantitative and qualitative research methods.

Specialist modules

Empirical Enquiry and Critical Thought

This module explores the relationship of theoretical models to empirical studies; the ways in which primary supporting data are collected and analysed, and the philosophical grounds of rationalism and empiricism. As part of this module, you will learn to examine the reliability of sources of knowledge and to distinguish between good and poor reasoning.

International Commercial Law

This module will cover the basic principles underlying an international sale transaction, specifically in respect of an international transaction involving carriage of goods by sea. The relevant international conventions, treaties, domestic and international legislation, will also be examined. This module is compulsory for all students on the Business, Law and Social Sciences pathway who are planning to progress to programmes in the School of Law.

Introduction to Economics, Mathematics and Statistics

The aim of this module is to provide you with a basic understanding of economics, mathematics and statistics. The module will cover: the wider economic environment and the application of economic thinking to current issues and problems; statistical concepts and methods of data analysis; and the use of statistics in quantitative research. You will also be introduced to concepts and vocabulary underlying economics. This module has a strong practical element helping you to develop your literacy of numbers and engage in statistical analysis to address a range of problems.

Introduction to English Law

The module aims to introduce you to the main themes of Master's degree-level study of law in UK universities, and to enable you to progress to an LLM programme at City University London. This module also aims to provide a foundation in English law and the English Legal System, which is the basis of all degrees in England and Wales.

Introduction to Journalism

This module provides an introduction to the news industry in the UK as well as globally, including non mainstream organisations. You will work on practical news gathering and reporting, and news and feature writing exercises, designed to equip you with both the standard of English and the basic skills of journalism required for progression to the specialised Master's courses in International Journalism and Financial Journalism at City University London.

Introduction to Social Sciences

This module examines how individuals, organisations and communities are defined and formed by their cultural context, and relates to appropriate theoretical literature and relevant case studies. The module will cover concepts of culture from anthropological, sociological and cultural studies perspectives; and key inequalities in globalisation, technology and culture.



Yuksal Guliyev, Azerbaijan

Graduate Diploma in Business, Law and Social Sciences | Grade: 72% | Now studying MA International Business Economics at City University London

"London is a huge city, with opportunities to try lots of new things. I think the most important thing for new students is to not be shy. Don't think, 'it's not for me,' before trying something. Go out and socialise but don't group with friends that are from your country. I promise if you do this you will learn so much more."



Support is always available

Graduate Diploma

Graduate Diploma pathways

Science and Engineering

The Graduate Diploma in Science and Engineering offers progression on to a range of Master's degrees in the School of Engineering and Mathematical Sciences and the School of Informatics. The table below provides details of the academic modules that you may study as part of your chosen Graduate Diploma programme. You will complete a common core, which includes modules in English language and Communication Skills. Additionally, to qualify for certain degrees you will need to complete stipulated modules during your programme.

For more details on destination degree programmes, the specified subjects you must study and the grades required for guaranteed entry to City University London, please refer to the progression tables on pages 36 and 37 of this brochure.

Compulsory modules	Specialist modules	Leading to the following Master's programmes at City University London:			
Graduate Diploma in Science and Engineering					
Informatics (IN)					
English Language and Communication Skills (30 credits)	Empirical Enquiry and Critical Thought (20 credits) or Programming and Design (20 credits)	Business Systems Analysis and Design Computer Games Technology e-Business Systems Information Science Information Systems and Technology Health Informatics Human-Centred Systems Software Engineering			
Research Skills (10 credits)	Independent Project (20 credits) Critical Information Systems Introduction to Economics, Mathematics and Statistics (40 credits)				
Maths and Engineering (ME)					
English Language and Communication Skills (30 credits)	Introduction to Science and Engineering (40 credits)	Analysis and Design of Structures for Fires, Blasts and Earthquakes Automotive Engineering Biomedical Engineering with Healthcare Technology Management Civil Engineering Structures	Mechanical Engineering Renewable Energy and Power Systems Management Signals and Sensor Systems Systems and Control Engineering Telecommunications and Networks		
Independent Project (20 credits)	Programming and Design (20 credits)				
Research Skills (10 credits)					



University facilities include studios for practical work

Module descriptions

Compulsory modules

English Language and Communication Skills

The aim of this unit is to develop your English to the level required for entry to postgraduate courses at City University London (normally a minimum of IELTS 6.5). You will improve your grammar, vocabulary and pronunciation, as well as develop your academic abilities in written work, presentations and taking part in discussions.

Research Skills

This module will provide you with a basic understanding of the nature of enquiry, developing your ability to access and analyse data. A large part of the module involves analysing and interpreting existing data from various fields of research. You will also be introduced to the theoretical and practical differences between quantitative and qualitative research methods.

Independent Research Project

The compulsory Independent Research Project brings together the skills and understanding from other modules. The project can be based on primary or secondary research, and allows you to practise core skills necessary for postgraduate level study. You will be allocated a supervisor, who will offer guidance on the content and structure of your Independent Research Project. English language support will also be given.



Christina Malcolmson

English for Academic Purposes and Social Sciences Tutor, Graduate Diploma, INTO City University London

"This course prepares students for a Master's degree by improving their familiarity with academic discourse and building their confidence in presentation skills, seminar discussions, and theoretical knowledge. Working with colleagues and students from a wide variety of academic backgrounds gives students valuable opportunities to enhance their critical thinking skills and develop their independence in learning. Our Centre has a well-stocked library, supplemented by full access to thousands of e-journals, allowing students to immerse themselves in their studies."

Specialist modules

Critical Information Systems

The objectives of this module are to give students an overview of the main concepts and principles of organisational information technologies in critical systems. This includes understanding of how data knowledge and management operate; overview of network and web applications such as e-Commerce, online banking and online healthcare systems; overview of information systems infrastructure services management and security threats and violations. This is a compulsory module for students hoping to progress onto Master's programmes in the School of Informatics.

Introduction to Science and Engineering

This module is designed to provide a grounding in science and engineering, with a particular focus on physics, and to enable you to meet the requirements to progress to Master's programmes in the School of Engineering and Mathematical Sciences.

Programming and Design

The aim of this module is to develop your programming skills and in particular your knowledge of C programming language to the level that will be required for Master's degree level study in the School of Engineering and Mathematical Sciences and the School of Informatics. This module is compulsory for all students on the Science and Engineering pathway.



Areas for group and private study

Graduate Diploma

Graduate Diploma progression grades

As a successful Graduate Diploma student, you will have access to a wide choice of degree options at City University London. The following table provides an indication of the academic and English language grades you will need to be guaranteed a place on your chosen postgraduate degree at City University London.

Degree programme	Award	Graduate Diploma pathway	English/Study Skills requirements	IELTS equivalency	Specific requirements	Overall grade
Pathway in Business, Humanities and Social Sciences						
School of Arts						
Culture, Policy and Management	MA	SSA	70%	IELTS 7.0	Applicants must have studied a relevant discipline in their previous studies and/or demonstrate relevant professional experience.	60%
Financial Journalism	MA	JO	70% overall with 70% in writing component	IELTS 7.0 (with a minimum of 7.0 in writing)	Applicants should: <ul style="list-style-type: none"> have a qualification equivalent to at least a 2nd class (Hons) UK degree demonstrate a commitment to journalism through relevant work experience demonstrate knowledge and experience of finance or business through study and work experience. At the discretion of the Journalism department, applicants with no degree but substantial practical experience in journalism will be considered.	60%
International Journalism	MA	JO	70% overall with 70% in writing component	IELTS 7.0 (with a minimum of 7.0 in writing)	Applicants should: <ul style="list-style-type: none"> have a qualification equivalent to at least a 2nd class (Hons) UK degree demonstrate a commitment to journalism through relevant work experience. At the discretion of the Journalism department, applicants with no degree but substantial practical experience in journalism will be considered.	60%
Music (Ethnomusicology)	MA	SSA	65%	IELTS 6.5	Applicants must have previously studied a relevant discipline (e.g. music, anthropology, sociology, cultural studies). Ideally, they should be able to evidence engagement with practical music making in some way.	60%
School of Health Sciences						
Health Policy	MSc		70%	IELTS 7.0	N/A	60%
Health Services Research	MSc		70%	IELTS 7.0	N/A	60%
Clinical Research	MRes		70%	IELTS 7.0	N/A	60%
Health Management (Strategic Management and Leadership)	MSc		70%	IELTS 7.0	N/A	60%
School of Informatics						
Business Systems, Analysis and Design	MSc	IN*	65%	IELTS 6.5	N/A	60%
e-Business Systems	MSc	IN*	65%	IELTS 6.5	N/A	60%
Electronic Publishing	MSc	IN*	65%	IELTS 6.5	N/A	60%
Information Systems and Technology	MSc	IN*	65%	IELTS 6.5	N/A	60%
Information Science	MSc	IN*	65%	IELTS 6.5	N/A	60%
Information Management in the Cultural Sector	MSc	IN*	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies and/or demonstrate relevant professional experience.	60%
Library Science	MSc	IN*	65%	IELTS 6.5	N/A	60%
City Law School						
Civil Litigation and Dispute Resolution	LLM	LA	70%	IELTS 7.0	Applicants must have successfully completed a Law degree or Diploma and have 6.0 or equivalent in English language.	65%
Criminal Litigation	LLM	LA	70%	IELTS 7.0	Applicants must have successfully completed a Law degree or Diploma and have 6.0 or equivalent in English language.	65%
International Commercial Law	LLM	LA	70%	IELTS 7.0	Applicants must have successfully completed a Law degree or Diploma and have 6.0 or equivalent in English language.	65%
Public International Law	LLM	LA	70%	IELTS 7.0	Applicants must have successfully completed a Degree or 3 year Diploma and have 6.0 or equivalent in English language.	65%
School of Social Sciences						
Business Economics	MSc	EC	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies.	60%
Criminology and Criminal Justice	MA	SSA	65%	IELTS 6.5	N/A	60%
Diplomacy and Foreign Policy	MA	SSA	65%	IELTS 6.5	N/A	60%

*Please note, both the Graduate Diploma in Business, Law and Social Sciences and the Graduate Diploma in Science and Engineering have an Informatics pathway.



Degree programme	Award	Graduate Diploma pathway	English/ Study Skills requirements	IELTS equivalency	Specific requirements	Overall grade
School of Social Sciences continued						
Global Political Economy	MA	SSA	65%	IELTS 6.5	Completion of 3 years higher education – with good grades from an international institution in social sciences, humanities, law, business studies or another related discipline. Applications from students with a degree in any other subject where applicants have gained significant professional experience in a related field of employment will be considered.	60%
International Business Economics	MSc	SSA	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies.	60%
International Communication and Development	MA	EC	65%	IELTS 6.5	N/A	60%
International Politics and Human Rights	MA	SSA	65%	IELTS 6.5	N/A	60%
International Politics	MA	SSA	65%	IELTS 6.5	N/A	60%
Media and Communications	MA	SSA	65%	IELTS 6.5	N/A	60%
Political Communication	MA	SSA	65%	IELTS 6.5	N/A	60%
Global Migration	MA	SSA	65%	IELTS 6.5	N/A	60%
Social Research Methods	MA	SSA	65%	IELTS 6.5	N/A	60%
Sociology	MA	SSA	65%	IELTS 6.5	N/A	60%
Pathway in Science and Engineering						
School of Engineering and Mathematical Sciences						
Analysis and Design of Structures for Fire, Blasts and Earthquakes	MSc	SE	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies.	60%
Automotive Engineering	MSc	SE	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies.	60%
Biomedical Engineering with Healthcare Technology Management	MSc	SE	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies.	60%
Civil Engineering Structures	MSc	SE	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies.	60%
Mechanical Engineering	MSc	SE	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies.	60%
Renewable Energy and Power Systems Management	MSc	SE	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies.	60%
Systems and Control Engineering	MSc	SE	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies.	60%
Signals and Sensor Systems	MSc	SE	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies.	60%
Telecommunications and Networks	MSc	SE	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies.	60%
School of Informatics						
Business Systems, Analysis and Design	MSc	IN / SE	65%	IELTS 6.5	N/A	60%
Computer Games Technology	MSc	SE	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies with exposure to programming and databases to an undergraduate level.	60%
e-Business Systems	MSc	IN / SE	65%	IELTS 6.5	N/A	60%
Health Informatics	MSc	SE	65%	IELTS 6.5	Applicants must have approval of their previous experience from City University London.	60%
Human-Centred Systems	MSc	SE	65%	IELTS 6.5	Applicants must have a first degree in computing.	60%
Information Science	MSc	IN / SE	65%	IELTS 6.5	N/A	60%
Information Systems and Technology	MSc	IN / SE	65%	IELTS 6.5	N/A	60%
Software Engineering	MSc	SE	65%	IELTS 6.5	Applicants must have studied a relevant discipline in their previous studies with exposure to programming and databases to an undergraduate level.	60%

Graduate Diploma pathway key: EC: Economics; IN: Informatics; JO: Journalism; LA: Law; SE: Science and Engineering; SSA: Social Sciences and the Arts



English for University Study

Preparing you for further academic study

English for University Study focuses on academic English and the study skills you need to succeed on your INTO academic programme or university degree.

What is English for University Study?

This is a year-round course of intensive academic English language study designed to prepare you either for entry to a further academic preparation programme at INTO City University London or for entry to your degree at City University London.

You will develop your English language and academic study skills, as well as research skills at higher levels, and with multiple start dates and different durations of study, the course has the flexibility to cater for students with different language levels.

The course suits a range of needs, and will teach you to:

- adapt to university-style teaching
- learn the necessary research skills for university study
- improve your overall English language ability and academic presentation techniques.

What will I study?

You will initially focus on developing core English language skills, developing your knowledge and confidence in reading, writing, listening, speaking and pronunciation, grammar and vocabulary.

After developing your core skills, you will focus on skills relevant to your study, including teamwork, problem solving, critical thinking and time management.

The course comprises 20 hours of taught lessons per week plus additional support where required, which will be supervised by your tutor. In order to make good progress, you are expected to do approximately 20 additional hours of private study outside class, which may include homework, assignments or coursework that will be submitted for assessment, as well as online learning. The course also offers specialised electives and a debate club.

Assessment

At the end of each term, your skills and language will be assessed to give a clear indication of your progress. Methods of assessment may include:

- written assignments
- presentations
- research projects
- reading, writing and listening examinations.

Course outcomes

Assuming you have met the academic entry requirements for your chosen programme, achieving the required level on the English for University Study course offers assured progression to the following courses:

- direct entry to an undergraduate or postgraduate degree at City University London
- assured progression to the International Foundation or Graduate Diploma programme.*

*Subject to meeting Tier 4 student visa requirements.



Computer clusters for private study

Key course facts

Start dates

Mon 22 Sep 2014–Fri 05 Dec 2014
Mon 05 Jan 2015–Fri 20 Mar 2015
Wed 08 Apr 2015– Fri 19 Jun 2015
Mon 06 Jul 2015– Fri 11 Sep 2015

Course length

1, 2 or 3 terms

English language entry requirement

IELTS 3.0 (with a minimum of 3.0 in writing) or an equivalent.

The Centre accepts other Secure English Language Tests (SELT) including TOEFL iBT and Pearson PTE.

Age requirement

17 years and above

Tuition fees

£4,250 per term

Tuition fees do not include:

- textbooks and other learning materials: an additional charge in the region of £75 per academic term.

For further guidance please check with the INTO Admissions Office or your education counsellor.



Pre-sessional English

Preparing you for university study

The Pre-sessional English course provides short and intensive preparation in academic English for students who are already academically qualified and due to start an undergraduate or postgraduate degree at City University London, including Cass Business School, in September 2014.

What is Pre-sessional English?

Pre-sessional English concentrates on academic English, preparing you for university study in the UK. The course is designed to:

- improve your English language proficiency in the core skills of listening, speaking, reading and writing, within a university context
- focus on academic English with subject-related work in your chosen area of study in a written project
- help you to study independently using a selection of online materials provided on our Moodle Virtual Learning Environment.

Who should apply for this course?

This 20-hour per week course is suitable for you if you are academically qualified, hold an offer from City University London or for an undergraduate degree at Cass Business School, and need to improve your English language level before starting a degree programme at City University London.

The Pre-sessional course runs from late June to early September. Depending on your current language level and degree programme requirements, you will be required to take a 12-week course starting at the end of June, an eight-week course starting in July, or a four-week course starting in August.

For students holding an offer for an undergraduate degree at Cass Business School, there is a six and eight-week course starting in July.

What is special about this course?

The Pre-sessional course provides intensive English language preparation in a university environment. With highly-experienced teachers, there is no better preparation for your next steps. The course is designed to:

- provide contextual study skills, that acclimatise you to the culture of a UK university
- enable you to adjust to the demands, challenges and expectations of UK higher education and culture
- teach you how to give presentations on different areas of academic interest
- provide you with a short period of time to adapt to living and studying in the UK prior to beginning your academic studies.

Assessment

You will be assessed to determine whether you have reached the appropriate level for your degree course. Methods of assessment will include short essays, an extended essay, an oral presentation and end-of-course exams. Acceptance on a degree course is at the discretion of City University London.

Course outcomes

Assuming you have already met the University's academic entry requirements and any other outstanding conditions, achieving the level of performance required in the Pre-sessional English course will fulfil the conditions of your offer and allow you to progress to your University course, without needing to retake the IELTS or TOEFL exam.

Students must successfully achieve the English criteria required by Cass in order to progress to their chosen undergraduate degree programme. Students not achieving the required score on their INTO City University London Pre-sessional programme will not be permitted entry to Cass.



Practise English with your classmates

Key course facts

Course dates

2014

Mon 23 Jun 2014–Fri 12 Sep 2014 (12 weeks)
Mon 21 Jul 2014–Fri 12 Sep 2014 (8 weeks)
Mon 18 Aug 2014–Fri 12 Sep 2014 (4 weeks)

Cass Business School Pre-sessional

Mon 30 Jun 2014–Fri 22 Aug 2014 (8 weeks)
Mon 14 Jul 2014–Fri 22 Aug 2014 (6 weeks)

Course length

12, 8 or 4 weeks

Applicants to Cass Business School

8 or 6 weeks

Class hours

Up to 20 hours per week*

Academic entry requirement

Applicants must hold an offer of a place on a degree programme at City University London or an undergraduate degree programme at Cass Business School.

Age requirement

17 years and above

English language entry requirement

Only an official IELTS or TOEFL result or equivalent recognised English language test will be accepted as proof of English language proficiency.

Please ensure you consult City University London for details of the English language level required for direct entry to your chosen degree.

For degree courses that require IELTS 7.0

12 weeks: IELTS 6.0 or equivalent

8 weeks: IELTS 6.5 or equivalent

4 weeks: Applicants must have achieved the minimum IELTS level required by the relevant school of study, and been accepted onto the course for degree courses that require IELTS 6.5 (with a minimum of 6.0 in each subskill)

For degree courses that require IELTS 6.5 (with a minimum of 6.0 in each subskill)

12 weeks: IELTS 5.5 (with a minimum of 5.0 in each subskill) or equivalent

8 weeks: IELTS 6.0 (with a minimum of 5.5 in each subskill) or equivalent

4 weeks: Applicants must have achieved the minimum IELTS level required by the relevant school of study, and been accepted onto the course for degree courses that require IELTS 6.0 (with a minimum of 6.0 in writing)

For degree courses that require IELTS 6.0 (with a minimum of 6.0 in writing)

12 weeks: IELTS 5.0 (with a minimum of 5.0 in writing) or equivalent

8 weeks: IELTS 5.5 (with a minimum of 5.5 in writing) or equivalent

4 weeks: Applicants must have achieved the minimum IELTS level required by the relevant school of study, and been accepted onto the course

Applicants for Cass Business School

8 weeks: IELTS 6.0 (with a minimum of 5.5 in each subskill) or equivalent

6 weeks: IELTS 6.5 (with a minimum of 5.5 in each subskill) or IELTS 6.0 (with a minimum of 6.0 in each subskill) or equivalent.

Tuition fees

£3,995 (12 weeks)

£2,700 (8 weeks)

£2,085 (6 weeks)

£1,390 (4 weeks)

Tuition fees do not include:

- textbooks and other learning materials: an additional charge in the region of £35 (12 weeks), £30 (8 weeks) and £25 (6 and 4 weeks).

For further guidance please contact INTO City University London or your education counsellor.

*Please note lessons are two hours including an allowance for class changeover.

Student support

Supporting you every step of the way

You are about to embark on a life-changing journey and we will be there to help you every step of the way. Whether you need support with your application, essential information to prepare for your arrival, or help with settling in to student life; our support services will ensure that you can concentrate on your studies and achieve your academic goals.

Supporting your application

Your first point of contact is likely to be with one of INTO's education counsellors in your home country. Always happy to help, they recognise the importance of the choices you are making and have in-depth knowledge of the INTO Centre, the University and the courses on offer. They will gladly answer any questions and assist you with your application.

As soon as we receive your application, our team of experienced and multilingual customer relations advisers will ensure that your application is processed swiftly and that you receive the documents you need to obtain your entry visa for the UK.

For further information on our application processes, see page 48.

Students who are under the age of 18

Before the Centre accepts a student younger than 18 years of age, parents must sign a consent form agreeing the outlines of the INTO Under 18 Policy. Relevant forms will be sent to parents and the student with confirmation documents. No student will be accepted at the Centre without completing and returning these forms before the start of the course.

The Centre also highly recommends that parents appoint a UK-based guardian for international students under 18. Details of the appointed guardian should be provided prior to your arrival. If no guardian is to be appointed, evidence of alternative arrangements must be supplied. A copy of INTO's Under 18 Policy is available on request.

Your journey to the UK

Once you have accepted your offer, you can begin planning your arrival in the UK. You will receive a pre-departure guide containing practical information which will help you prepare for travelling to the UK, arriving in London and enrolling on your course. The guide is also available as a mobile app.

Download the pre-departure guide:
www.intohigher.com/city/pdg

Download the pre-departure guide app:
www.intohigher.com/city/app

Travelling to London

When travelling to the UK, you can arrive at one of London's international airports. We offer an airport pickup service from Heathrow, Gatwick and Stansted to your accommodation for an additional charge.



Madonna Charalampidi

Acting Head of Student Services

"The Student Services team is here to help you with anything you need to help you settle into your new life in London. Our team of welcoming, enthusiastic Student Services Co-ordinators speak several different languages and can help with a variety of issues from getting around on London transport to registering with a doctor to visa advice. The hub of the INTO Centre is the Welcome Desk where you will receive a warm and friendly welcome from the team."

Student support



The highest level of pastoral care

The Centre is dedicated to ensuring that you feel totally safe and supported. When you first arrive, the Student Services team will help you settle in to student life in London and will remain your first point of contact throughout your studies for any non-academic issues you may have. Support services offered include:

- a comprehensive orientation programme during your first week
- 24-hour emergency telephone number
- language advisers who can help students with low level English to communicate
- residential wardens within student residences
- visa and immigration support, including workshops and individual appointments
- support for students with disabilities
- student clubs and social programmes.

Student attendance monitoring

Good attendance is key to academic success. INTO City University London expects students to attend all academic sessions. Student attendance is monitored carefully and where attendance is not satisfactory, the Centre has an absence procedure. The Centre has an additional obligation to report to the Home Office any changes that may affect the terms of an international student's visa, including absence from the programme.



Daniel Etieno-Abasi, Nigeria

International Foundation in Engineering, Computer Science and Mathematics | Grade: 77% | Now studying BEng (Hons) Mechanical Engineering at City University London

"INTO staff are very helpful. We can get personal tutors that will help with our problems. You can also go in a group to get help. If you give them the information about the School you are applying for, they will try to help you to study in the right subject areas to help you get into that School's course."

Uniplan insurance for international students

Uniplan Insurance is a comprehensive insurance policy prepared especially for international students in the UK to cover loss of personal possessions as well as travel, health and medical claims.

Full travel, health and medical insurance is mandatory for all INTO City University London students, and Uniplan Insurance will automatically be added to your course fees unless you show that suitable alternative cover has been provided.

INTO is an appointed representative of Endsleigh Insurance Services Ltd which is authorised and regulated by the Financial Conduct Authority. This can be checked on the Financial Services Register by visiting its website at: www.fsa.gov.uk/register/firmSearchForm.do

Luggage cover

i) Luggage	£1,000	£1,000
ii) Passport, tickets and passes	£500	£500
iii) Personal money	£100	£100
iv) Single article limit	£200	£1,000
v) Valuables total	£300	£300
Personal liability	£1,000,000	£1,000,000
Overseas legal expenses and assistance	£10,000	£10,000
Course fees	Up to £14,000	Up to £14,000
Cancellation or curtailment charges	£3,000	£3,000
Excess	£50	£50

Principal exclusions

General

The first £50 of each and every claim per incident made by each insured person except for claims under personal liability, personal accident and legal expenses where no excess applies.

This policy is not available to anyone aged 66 or over.

Cancellation or curtailment charges and course fees

Any circumstances known prior to booking the trip that could reasonably be expected to give rise to a claim.

Emergency medical and other expenses

Treatment or surgery which in the opinion of the medical practitioner in attendance can wait until your return home.

Medication, which prior to departure is known to be required.

Baggage and personal money, passport and documents

Valuables left unattended at any time unless in a safety deposit box or in your locked accommodation. Personal money or your passport if left unattended at any time unless in a safe, safety deposit box or in your locked accommodation.



INTO staff can answer your questions

A range of accommodation options

A range of accommodation options for all budgets



As a student at INTO City University London you can choose from a variety of accommodation options, including student residences within easy reach of the Centre, or carefully selected homestay accommodation.

Scape Living Mile End

Scape Living at Mile End is a new premium student residence conveniently located just two underground stations away from the INTO City University London Centre in the vibrant East End of London.

The accommodation is offered on a self-catered basis. You will live alongside other international and UK students in sleek, self-contained flats. Every room benefits from modern design with space-saving storage, large windows to let in natural light, a luxurious en suite bathroom with an oversize power shower, and an integrated kitchen.

Communal areas and organised activities make it easy to socialise, while individual bedrooms ensure privacy when studying. There are also dedicated quiet areas if you want to study away from your room, and Wi-Fi is available throughout.

With a 24-hour reception, as well as CCTV, you will be completely cared for during your stay. Your everyday essentials are taken care of with laundry facilities, secure bicycle storage, two enticing cafés as well as a take-away option, all available in the accommodation.



The Craft Building

The Craft Building is a newly refurbished residence in Zone 1 and is conveniently located near to Aldgate East and Whitechapel underground stations. It is two minutes' walk from Brick Lane and very close to Spitalfields market, which means that you have an array of shopping and entertainment options right on your doorstep. The INTO City University London Centre is just 10 minutes' walk from the Craft Building.

All rooms are of a high standard and offer the choice of either premium en suite or classic en suite rooms, which are offered in clusters of eight and share generous and well-equipped kitchens.



Homestay

Homestay accommodation provides you with a 'home-away-from-home'. We offer a variety of homestay options ranging from bed and breakfast to self-catering, with locations throughout London.

You will live as part of a family sharing mealtimes (both breakfast only and half-board options available) and all other facilities in the home that you need, including the family bathroom and laundry facilities.

Homestay accommodation is great for younger students or for those who wish to practise their conversational English, and can also offer great peace of mind for parents. With years of experience, our host families will help you to adjust and settle in to your new environment with ease.

For accommodation prices, please see the dates and prices section on page 54.



Sarah Rumble

Accommodation Officer
INTO City University London

"Where a student lives while studying is a very important part of their lives and our accommodation provides the perfect base from which to start this new and exciting period in life. I firmly believe that the service we offer should not be limited to simply housing students but should also extend to supporting them throughout the year. We aim to provide support during the difficult times that can sometimes affect young people living away from home and to ultimately teach them the skills they need to make the transition to true independent living."



How to apply

An easy application process to follow from anywhere in the world

Whether you decide to complete your application with the support of an education counsellor in your home country or apply directly, we offer a simple application process and we will support you every step of the way.

Throughout the process our multilingual customer relations advisers are available to help answer your questions. They can speak a range of languages including English, Mandarin, Cantonese, Taiwanese, Arabic, Russian, Spanish, Japanese, Lithuanian, French, Italian, Polish and German.

How do I apply?

Apply through a local education counsellor

Your education counsellor will help you to complete the application form and send it along with your supporting documentation to our Admissions Office.

You can also apply online:

www.intohigher.com/city/apply

What documents do I need to include?

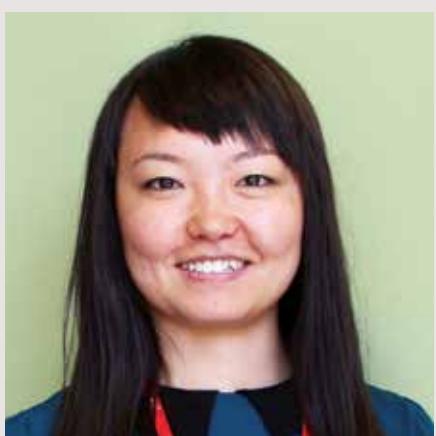
- Completed application form, signed by the student or the parent/legal guardian.
- Copy(ies) of relevant academic certificate(s) in English.
- Copy(ies) of English language certificate(s) in English.
- Full details of previous study in the UK.
- A copy of your passport.
- CV (for Graduate Diploma applicants only).

What next?

After carefully reviewing the application, if successful, we will send a formal offer of a place. For complete applications, this is usually within two working days.

Once we have received the tuition fee and accommodation deposit (as detailed in the offer letter) and all the conditions of the offer have been met, we will send a Confirmation of Acceptance for Studies (CAS) from City University London, which is needed in order to apply for a Tier 4 (General) visa.

2 DAYS
INTO WILL PROCESS ALL COMPLETE APPLICATIONS WITHIN TWO WORKING DAYS



Zelda Edwards

Enrolment Services Counsellor
INTO Enrolment Services

"I provide advice and support to applicants from all over the world regarding the courses we offer at INTO City University London. It's my job to ensure that they have all the information they need to choose the right course, and I provide advice and guidance throughout the application and enrolment process – from processing initial applications and supporting documents to arrival in the UK. As a Chinese speaker who moved to the country myself I am well positioned to understand the excitement our applicants are feeling."



Nada Alassaf

Senior Admissions Adviser (Middle East and Africa)
INTO Admissions Office

"My team's duties include processing applications and providing advice and support to students, education counsellors, parents and sponsors in their local language. The happiest moments for us are when the students successfully arrive and enrol in their programmes. By providing full and comprehensive support to our education counsellors and students we make sure that the admissions process runs as smooth and efficiently as possible. The journey begins with us and we are proud to be the first port of call on the road to studying with INTO."

Application form 1 of 2

You should return your application pack to your education counsellor or directly to the INTO Admissions Office at least one month before your intended start date.

Please send to: INTO City University London Admissions, One Gloucester Place, Brighton, East Sussex, BN1 4AA, UK

T: +44 1273 876040 | F: +44 1273 328595 | Education counsellors: ukadmissions@into.uk.com | All other enquiries: ukes@into.uk.com

You can also apply online at: www.intohigher.com/city/apply

Education counsellor's stamp

Section 1 Student details (You must complete this section accurately otherwise your visa application may be affected)

Title (Mr/Mrs/Ms)

Permanent country of residence

Family name

Student's home address (you must complete this accurately as it may affect your visa application)

Other names

Gender M F Date of birth / / (dd/mm/yy) Current age

City

What type of visa do you intend to apply for?

Student Tier 4 visa Student visitor visa No visa

Postcode Country

Name as written on passport

Student's telephone numbers in country of residence (inc. intl. code)

Passport number Nationality / citizenship

Tel Mobile telephone

Do you have or are you applying for permanent residence in the UK? Yes No

Student's email address

Are you a US citizen or a US permanent resident? Yes No

Do you have dual nationality status? Yes No

If yes, please provide full details

Section 2 Parent/Spouse/Family member and Sponsor details

Title (Mr/Mrs/Ms)

Postcode Country

Family name

Telephone (inc. intl. code)

Other names

Email address

Relationship to student

How do you intend to fund your studies?

Contact address

Self Family Employer* Sponsor*

City

*Name of employer/sponsor:

Section 3 INTO course selection

Academic programmes

English language courses

International Foundation programme

English for University Study

International Foundation in Business, Humanities and Social Sciences

Sep 2014 Jan 2015 Apr 2015 Jul 2015

Business and Economics with Society and Culture Humanities and Law
 Business and Economics with Accounting

Start date / / End date / / (dd/mm/yy)

International Foundation in Engineering, Computer Science and Mathematics

Please specify number of terms of English (1 term minimum)

Computer Science Engineering and Mathematics

Jun 2014 (12 weeks) Jul 2014 (8 weeks) Aug 2014 (4 weeks)

Please specify start date

Pre-sessional English

Jul 2014 (4 term) Sep 2014 (4 term)
 Sep 2014 (3 term) Jan 2015 (3 term)

Jun 2014 (8 weeks) Jul 2014 (6 weeks)

Graduate Diploma programme

Pre-sessional English (applicants to Cass Business School)

Graduate Diploma in Business, Law and Social Sciences

Economics Informatics Journalism
 Law Social Sciences and the Arts

Graduate Diploma in Science and Engineering

Informatics Maths and Engineering

Please specify start date

Sep 2014 (3 term) Jan 2015 (3 term)

Proposed undergraduate or postgraduate programme (Needs to be completed for visa purposes)

Do you intend to study an undergraduate or postgraduate programme after completing your INTO course(s)?

Yes No

Proposed degree programme

Application form 2 of 2

Section 4 Student's education history

Please give details of your current or most recent school, college or university. Please ensure official institution transcripts, latest available results or forecast results are attached in English.

Institution name

Dates of study / / to / / (dd/mm/yy)

Date you received (or will receive) your certificate / / (dd/mm/yy)

Highest educational qualification name

Language of instruction

Institution city/town

Postcode Country

Email address

Have you ever studied in the UK?

Yes No

If yes, please provide full details of study durations. Please also include a copy of your previous visa (must be completed for visa purposes).

From / / to / / (dd/mm/yy)

Have you ever been refused a visa for the UK?

Yes No

Section 5 Current English language proficiency

Please tick and enter details of your most recent English language test.

Note: students will be assessed upon arrival and study plans WILL be altered if there is any discrepancy. Please provide a copy of your certificate.

IELTS TOEFL PTE Other (please specify)

Have you arranged to take any other English language test(s) before starting your INTO course?

Yes No

Name of exam

Date due to be taken / / (dd/mm/yy)

Section 6 Welfare

Do you have any medical conditions? Yes No

Completion and signing of this form gives INTO permission to administer first aid by trained staff first aiders if required.

Do you consider yourself to have a disability? Yes No

Have you been convicted of a relevant criminal offence? Yes No

If you have answered yes to any of the above, please provide full details with your application on a separate sheet.

Travel and medical insurance

The full cost of Uniplan insurance will be added to the invoice unless proof of alternative adequate cover is attached. For full details on insurance packages and prices see page 45 of the brochure.

Please specify what insurance package you would like.

Standard Premium

Please state when you would like the insurance to start

Start date / / (dd/mm/yy) End date / / (dd/mm/yy)

I have my own insurance and enclose a copy

Section 7 Accommodation options

Please indicate the building and room type you would prefer by ticking 3 boxes below to indicate your 1st, 2nd and 3rd choice of accommodation.

Please note that INTO aims to provide the highest preference requested but, if this is not available, INTO reserves the right to provide or suggest alternative accommodation.

Confirming your accommodation early gives you the best chance of getting the building and room type you want.

Do you envisage that you will have any specific requirements in student accommodation as a result of a disability/medical condition? Yes No

Dietary requirements

Please give details of special dietary requirements e.g. halal, vegetarian, no pork, any food allergies.

1st preference: 2nd preference: 3rd preference:

Scape Living Mile End - Studio

Scape Living Mile End - Studio+

Scape Living Mile End - Studio++

The Craft Building - Classic en suite

The Craft Building - Premium en suite

The Craft Building - Studio

Homestay

Do you require homestay during the holiday periods? Yes No

Section 8 Airport pickup

Flight details including arrival date and flight number should be emailed to ukarrival.details@into.uk.com as soon as possible. All under 18 students must either book an INTO airport pickup or provide evidence of alternative arrangements.

Do you require an airport pickup?

London Heathrow (£120) London Gatwick (£135) London Stansted (£150)

Section 9 Declaration

- I declare that the information I have supplied on and with this form is complete and correct
- I have read and understood and agree to abide by the terms and conditions
- I agree to abide by the Cancellation and Refund Policy
- I agree to pay all tuition and accommodation and sundry expense fees as they become due
- I understand that the giving of false or incomplete information may lead to the refusal of my application or cancellation of my enrolment

Student records

I agree that copies of my academic progress and performance reports can be supplied to parents, sponsors or education counsellors without further notification Yes No

I agree that my records and achievements may be used for promotional purposes, without further notification Yes No

Signed

Date / / (dd/mm/yy)

(Parent/guardian) For students under 18

Or

Signed

Date / / (dd/mm/yy)

(Student)

INTO Giving Support our charity

INTO Giving is our designated charity. It was established to help make a difference to the lives of young people in the developing world by improving their access to education. Each year our staff and students organise and participate in fundraising events. Before you arrive at the Centre you can support one of our educational projects by making a donation of £25. For every donation received INTO will donate a further £25 to INTO Giving. To find out more about INTO Giving please visit www.into-giving.com

I confirm that I would like to make a donation of £25 to INTO Giving and agree for this donation to be added to my invoice / financial statement for payment

Terms and conditions 1 of 2

Important

1. Application of the Terms and Conditions

- a. These terms and the offer letter (together the "Terms and Conditions") set out the contractual terms which apply between INTO City LLP ("INTO Centre") and students ("Students") in relation to the English language courses and/or academic programmes and any other INTO courses (the "Course").
 - b. As such, Students should ensure they read the Terms and Conditions very carefully before signing and submitting their application for admission to the INTO Centre.
- 2. Application to the Course and Confirmation of Acceptance**
- a. To apply for a place on a Course, Students should complete their application and submit it to the INTO Admissions Office.
 - b. INTO may accept or reject applications in its absolute discretion. If INTO accepts the application, INTO will issue a written offer of a place on a Course to the Student (including any conditions relevant to the offer) (the "Offer Letter") together with an acceptance form for the Student to confirm their acceptance of the offer of the place.
 - c. In order to accept the offer, the Student must:
 - i. complete and return to INTO the acceptance form confirming acceptance of the offer of the place indicated in the Offer Letter;
 - ii. pay a deposit as described in the Offer Letter which will be used towards the tuition fees due for the Course. The amount of the deposit required will be shown in the Offer Letter; and
 - iii. pay the Uniplan Insurance premium (details of which are set out in this brochure) and submit the completed Uniplan form to INTO or provide proof of alternative insurance cover.
 - d. After completion of the actions listed in paragraph 2c above, the contract between the Student and INTO is formed. However, if the offer is 'conditional', the contract shall not come into force unless and until the Student meets the conditions of the Offer Letter and completes the actions listed in paragraph 2c above.

3. Tuition fees and payment

- a. The balance of the tuition fees payable for the Course and any insurance fees (if applicable) payable must be paid to INTO no later than six weeks prior to the start date of the Course (which is stated in the Offer Letter). Details of indicative course dates are included in this brochure.
- b. Tuition fees and insurance fees (if applicable) must be paid in full in pounds sterling by cheque, banker's draft, bank transfer, credit card or debit card.
- c. If bank, credit or debit card charges are incurred by INTO on such payments, where these charges have been incurred through no fault of INTO, these will be re-invoiced to the Student's account so that INTO receives the payment in full.
- d. Tuition fee deposits are non-refundable unless the Student is unable to meet visa entry requirements (in which case the Student will be required to provide an official visa rejection letter to INTO – further details of which are set out below).
- e. Any variation to standard payment terms will only be made by prior agreement in writing by the Centre Director of the INTO Centre.
- f. The prices stated in this brochure are valid for confirmed bookings (with payment) received by INTO on or after 01 January 2014 and until further notice. Please contact INTO for further details or visit the website.

4. Other fees

- a. One to One tuition – Any Students who require 1:1 tuition must agree such tuition with INTO in advance. English language tuition will be charged at £75 per hour and will be invoiced in advance. One to One for other subjects may be available and charges may vary. For such tuition, the student should speak to the Academic Director in the Centre in the first instance.

5. Overdue fees

- a. In cases of overdue payment of any of the fees owed by the Student, INTO reserves the right to suspend or cancel tuition and to charge interest on the outstanding balance. Interest will be charged on any outstanding fees at the rate of 2.5% above the base rate of Barclays Bank per month or part thereof from the due date (either six weeks prior to course commencement or date of receipt of visa) until payment.
- b. INTO reserves the right to withhold any academic results or certificates, if fees are still owed by the Student at the end of their Course.
- c. Fees remain payable if a 'notice of withdrawal' has not been given in accordance with these Terms and Conditions.

6. Changes to Confirmation of Acceptance for Studies ("CAS")

- a. INTO will issue a CAS, no more than six months before the Student's first Course start date provided that:
 - i. the Student's offer is unconditional; and
 - ii. the Student has paid their deposit or full fees as set out in the Offer Letter.
- b. Before issuing the CAS, INTO will confirm with the Student or the agent that the details to be included in the CAS are correct. Once the student has confirmed that the details are correct, INTO will submit the details to the Home Office.
- c. If the Student requests any changes to the information on the CAS (other than an update to the 'Fees paid to date' information after making further payments) after INTO has submitted the details to the Home Office and a new CAS is required, the Student will be charged for each request at the then prevailing rate. At the time of going to print the cost is £14 but is subject to review by the Home Office.

7. Cancellation charges

- a. Subject to paragraphs 8 and 9 below, if the Student wishes to cancel their place on the Course prior to the Course commencing, then, unless such cancellation is due to visa refusals, and/or academic and/or English Language conditions on the Student's Offer Letter not being met, the following charges apply:

Academic programmes, English for University Study, and Pre-sessional English Courses

Tuition fee cancellation charges:

Four weeks or more before commencement: cancellation fee of £500
Less than four weeks before commencement: cancellation fee of £1000
Cancellation after course commencement: cancellation fee of one term's full fees (excluding Pre-sessional, where full fees apply)

Accommodation fee cancellation charges:

- Four weeks or more before commencement: cancellation fee of £500
Less than four weeks before commencement: cancellation fee of £1000
- b. Cancellations must be made in writing to the INTO Admissions Office, One Gloucester Place, Brighton, BN1 4AA. Cancellations will become valid on the day the written notice is received by INTO.
 - c. Cancellation charges will be deducted from the deposit and/or tuition fees paid by the Student to, if no deposit and/or tuition fees have been paid by the Student, INTO will invoice the Student for the cancellation charges. Payment shall be due within 30 days of the date of such invoice.
 - d. Cancellation of a Course includes cancellation of any Uniplan Insurance policy. Students will be charged for the length of insurance cover received so far and will be refunded a proportion of the premium for the unelapsed period of cover less a £25 administration charge.

8. Leaving a Course early

- a. If a Student wishes to withdraw from their Course, they must notify INTO in writing as described above in the section 'Cancellation charges'. Once a student has arrived at the INTO Centre no course fees will be refunded if the Student withdraws.
- b. Accommodation cancellation charges will apply as outlined at paragraph 21 below.

9. Contracts made by distance communication

- a. If INTO has made its offer for a place on the Course and the offer has been accepted by the Student solely by means of distance communication (i.e. up to the point when the contract is concluded there has been no face-to-face contact between the Student and INTO or INTO's representative) then the contract between us is a "Distance Contract".
- b. Students are entitled to cancel a Distance Contract at any time up to the earlier of:
 - i. 7 days from the date when the Distance Contract is concluded; or
 - ii. the date on which the Student starts the Course.
- c. In order to cancel the Distance Contract, the Student must inform INTO in writing at the INTO Admissions Office, One Gloucester Place, Brighton, East Sussex, BN1 4AA within the time periods set out in paragraph (b) above.
- d. If any payment has been made by the Student to INTO under these Terms and Conditions prior to the date of cancellation then a full refund will be provided by INTO using the same payment type as soon as possible but, in any event, within 30 days of receipt of the Student's notification of cancellation.

10. Cancellation or deferral because of Visa refusal/Visa delays

- a. Students are entitled (provided such refusal/delay is not the result of any fraudulent activity) to cancel or defer a Course due to refusal or non receipt of a necessary visa providing that the Student informs the INTO Admissions Office in writing and sends evidence to INTO of the visa refusal or that the Student advises INTO that they have not yet received the relevant visa from the Embassy as early as possible and in any event no later than two weeks after the Student's proposed Course start date (or one week for English for University Study and Pre-sessional English courses).
- b. Cancellation charges (except for Uniplan Insurance cancellation fees which will apply as outlined above in paragraph 7d) will not be incurred in the circumstances described in paragraph (a) above provided that the Student complies with the notice requirements set out and any deposit and/or tuition fees already paid will be refunded accordingly. Failure to provide the relevant information in the timescales set out in paragraph (a) will result in normal cancellation charges applying as set out in paragraph 7 and no fees already paid will be refunded.
- c. If the visa refusal states that the visa has been refused due to any type of fraudulent activity by (or with the approval of) the Student then, notwithstanding paragraph 10b, the Student shall be liable for full deposit which will become non-refundable and the total of all claims, damages, losses (including consequential and indirect losses) and expenses incurred as a result of such fraud and the need to comply with any associated internal or external investigation.

11. Cancellation because conditions of offer are not met

- a. If INTO's offer to the Student is conditional upon the Student meeting the requirements set out in the Offer Letter, INTO reserves the right to withdraw its offer to the Student if the requirements of the Offer Letter are not met.
- b. If a Student does not meet the conditions of the Offer Letter (Academic or English language), provided that the Student informs INTO in writing and sends evidence that the conditions have not been met as early as possible but at least four weeks before the Course start date, no cancellation charges will be payable by the Student to INTO. This information must arrive at the INTO Admissions Office in the UK no later than four weeks before the Course start date or the day after the Student's exam results are published (if this falls after the four week cut off point). If INTO receives the relevant information (including evidence of the date of publication of the results if this falls after the four week cut off point) within the timelines outlined above, any deposits/fees already paid (minus the Uniplan Insurance cancellation fees as outlined above in paragraph 7d) will be refunded by INTO to the Student. Failure to do this will result in normal cancellation charges applying (as set out above) and no fees will be refunded.

12. Deferrals

- a. A Student may defer the start of a Course if the Student has been prevented by external events from starting the Course, up to a maximum of two occasions. An external event includes (without limitation) serious illness or injury of the Student or a close member of the Student's family.
- b. Students must ensure that any request to defer is accompanied by a full explanation of the reasons for the request, is presented in writing and reaches the INTO Admissions Office in the UK at least six weeks before the Course start date. If INTO receives the request after this date, normal cancellation charges will apply (see the 'Cancellation charges' section above). The request should also include details of the Student's preferred new start date for the Course.
- c. All deferrals are subject to the availability of the requested chosen new Course start date at the time INTO receives the Student's request to defer.
- d. Any deferral requests in excess of the two occasions referred to above will be considered by the INTO Admissions Office on a case-by-case basis and acceptance of a deferral request will be at the INTO Admissions Office's sole discretion.
- e. On the basis that a new CAS will need to be issued if a request to defer is successful, the Student will be charged the fee in respect of the new CAS (as described in paragraph 6c above).
- f. Student accommodation will need to be re-booked and is subject to availability.
- g. If the reason for deferral is due to visa refusal, the provisions set out under section 10 above shall apply.

13. Academic criteria and attendance

- a. Students are accepted onto the Course on the strict understanding that progression through the Course and successful completion of the Course are conditional upon satisfactory attendance and successful attainment of specified progression grades.
- b. Students are accepted onto the Course on the strict understanding that they attend all classes. By signing the application form, the Student accepts that if they fail to attend classes without good reason, or without the permission of the Programme Manager for the Course or a member of the Centre Senior Management Team, they may be deemed to have withdrawn or be required to leave the Course. In the case of students studying on a Tier 4 visa, the Centre may also report the situation to the Home Office.
- c. During the Course induction all Students will be made aware of the criteria for successful completion of the Course. The assessment of student performance may take into consideration coursework, internal centre examination results, attendance, effort in class and homework.
- d. Students who do not meet the academic and/or any other attainment criteria for successful completion will not be allowed to proceed with their intended study plan. In such cases, Students will be offered advice on suitable alternative study options.

- e. Students who do not meet the attainment criteria for progression from an English language programme, or who are identified as being at serious risk of not meeting the attainment criteria for progression from an English language programme, to their intended Course of study (including Extended courses) will be offered advice on alternative study plans which may include further study on the English Language Course. In some cases, an alternative study plan may involve additional time and expenditure with regard to tuition and accommodation fees.

14. English language admissions criteria

- a. Offers are made to Students for both English language and academic Courses on the basis of the certification provided by the Students that they meet the admissions criteria. If, however, the results from the tests and assessment procedures on arrival provide clear evidence that a Student's actual level of English language proficiency is significantly lower than claimed and lower than that required for their designated Course or for visa entry purposes, then the Student will be formally advised of the results and of their options.
- b. Where 14a applies, Students will not be allowed to proceed with their original Course and will be advised as to possible alternatives. Such alternatives may include:
 - i. an alternative study plan which may involve additional time and expenditure with regard to tuition and accommodation fees; or
 - ii. if the English Language level is below the level for visa entry purposes then the Student will have to return home.

15. Behaviour, welfare and attendance

- a. By signing the application form, the Student consents to INTO requesting and receiving any relevant information from any University school, service or centre concerning the Student's behaviour, welfare and attendance, and to allow the efficient operation of the Centre.
- b. If the Student has welfare and/or pastoral problems or concerns, the Student should in the first instance refer to the INTO Student Handbook or contact the Head of Student Services or the Student Services team.
- c. By signing the application form the Student agrees to adhere to the INTO Centre Code of Practice.

16. Class times and sizes

- a. For all Courses, classes will normally be held Monday to Friday between the hours of 08:00 and 19:00 but INTO reserves the right to hold classes outside of these times.
- b. The maximum class size is normally 20 students for English for University Study and English language modules on academic Courses. However, where appropriate, classes may be combined for university style lectures.
- c. Lessons will take place in the form of classes, seminars, workshops and lectures. Academic subject class sizes will vary depending on the learning format (e.g. lecture, seminar, lab practicals).
- d. Examinations may be held in the evening, on weekends and public holidays, and at venues outside of the main centre.

17. Holidays

- a. No regular classes will take place at INTO on recognised public holidays.
- b. No refunds will be made for classes not taking place on these dates.
- c. On occasion examinations may be held on these dates. Term dates relevant to individual Courses are published in this brochure and no classes will take place outside these dates.

18. Arrivals

- a. Students must arrive in the UK on the Saturday or Sunday before the Course start date and register and enrol at the Centre on the published start date.
- b. Late arrivals – INTO expects all Students to arrive and start their Course on the scheduled start date. However, INTO recognises that Students are sometimes delayed for unavoidable reasons (these would include, for example, cancellation of, or delays to, flights or other transport). In exceptional cases, the INTO Centre will allow Students to arrive up to two weeks after the published start date for academic Courses and up to one week late on English language Courses. Unavoidable late arrivals must be approved in advance by the Head of Admissions of INTO as soon as the Student becomes aware that he or she will not arrive in time for the scheduled start date.
- c. Students on Pre-sessional courses MAY NOT arrive late.
- d. If, due to late arrival, a new CAS has to be issued, there will be a charge for the issuing of the new CAS (as set out in paragraph 6c above).
- e. No discount or refund of fees will be given for late arrivals.

19. Accommodation

- a. At the time of application to the Course, Students are invited to select their preferred accommodation. INTO aims to provide the accommodation as requested but, if this is not available, INTO reserves the right to provide an alternative type of accommodation. This will be charged at the published rate for such accommodation as set out on the fees page within this brochure.
- b. Accommodation is allocated as per the instructions on the application form and upon receipt of the signed copy of the student's acceptance form and payment of the appropriate accommodation deposit (as evidenced by the Student's invoice).
- c. Students will be sent a copy of the accommodation terms and conditions with their offer letter and are required to agree to them when returning the acceptance form.
- d. The accommodation deposit is described in the Offer Letter. Accommodation is guaranteed once the deposit has been paid, the student has returned a ticked and signed Accommodation Acceptance Form, and the Student has received confirmation that the type of room they have requested is available.
- e. INTO accommodation is only available to Students who are registered on full-time Courses.
- f. Accommodation is not available to family members of Students (unless they are also registered on full-time Courses at INTO).
- g. INTO advises Students to insure their personal belongings. INTO shall have no liability for any loss, theft and/or damage to Students' personal belongings. INTO can provide details of insurance policies on request.
- h. Where a Course spans a holiday period accommodation fees will still be charged for those periods.
- i. Damage and sundry expenses deposit - All Students will be required to pay a damage and sundry expenses deposit of £500 which will be invoiced at the time of booking their course and shall be payable at least six weeks prior to the start date of the Course. Such deposit is refundable at the end of the Course minus any costs not already paid in Centre for any damages, exceptional cleaning or fines which have been incurred either to the residential/homestay accommodation or the premises and/or facilities which are discovered during occupancy or once an inspection has taken place after the Student's departure. The INTO Centre will repay any monies owing within 60 days of the Student's final Course end date.
- j. The damage and sundry expenses deposit is to cover outstanding damages and repairs once the Student has vacated the property and/or any fines or damage charges incurred during the study period remaining unpaid at the time of the Student's departure.

Terms and conditions 2 of 2

- k.** Breakages – Students are responsible for payment of any damage caused by them to property owned or occupied by the University (where applicable) or the INTO Centre. Students in residential accommodation may be required to sign an inventory on arrival and departure. The INTO Centre reserves the right to recover costs for damage or exceptional cleaning from Students. Any damage which requires repairs and/or exceptional cleaning which occurs whilst the Student is living in the property or is required following the Student's departure will be charged to the Student separately at the going rate. Any damage discovered during the student's stay will be invoiced at that time and payment will be due immediately. Charges for damage discovered after departure will be deducted from the deposit payable by the Student as set out in paragraph 19i above. If the amount due is in excess of the deposit paid by the Student, INTO will invoice the Student for the excess amount. The Student shall pay any such amounts to INTO within 30 days of the date of the invoice.

20. Accommodation fees

- a. All accommodation fees for the entire duration of the accommodation booked must be paid in full in pounds sterling by cheque, banker's draft, bank transfer, credit or debit card at least six weeks prior to the start date of the Course. If bank, credit or debit card charges are incurred by INTO on such payments, where these charges have been incurred through no fault of INTO, these will be re-invoiced to the Student's account so that INTO receives the payment in full.

21. Accommodation changes or cancellation when a Student has arrived and moved into their Accommodation

- a. Residential/home stay accommodation – In all cases except via a referrals, Students who wish to cancel their accommodation booking will be subject to the cancellation fees as set out in the copy of the accommodation terms and conditions they will have received with their Offer Letter.
- b. Students are bound by the terms and conditions of their accommodation contract upon the signing of the accommodation contract or once the Student arrives and moves into the residential/home stay accommodation whichever the earlier.
- c. Full accommodation charges will apply during any notice period as outlined in the accommodation contract.
- d. No change to the type of accommodation arrangements will be made without the written permission of the Head of Student Services or the Centre Director. This permission will only be given in exceptional circumstances. If a Student makes a change to his/her accommodation arrangements or leaves accommodation provided by INTO without the prior written consent of the Centre Director, the Student shall remain liable for the full accommodation payments invoiced or reserved at the time of confirmation.
- e. A Student under the age of 18 may only move to agreed alternative private accommodation where the Student's parent or guardian have certified to INTO that this is the case and that the provision of accommodation by INTO is no longer required. For the avoidance of doubt the Student shall remain liable for the full accommodation payments invoiced or reserved at the time of confirmation in respect of the vacated property.
- f. Residential accommodation may not be available over the two week Christmas period to Students who are under 18 years old. The INTO Centre can assist with alternative arrangements which may incur an additional charge.

22. Airport pickups

- a. Airport pickups may be booked as specified earlier in this brochure. The airport pickup will be for the passenger named on the application form only or for named Students if Students agree in advance (and notify INTO) that they wish to share an airport pickup.
- b. Additional family members or chaperones accompanying the named passenger will be charged additional fees.
- c. The first 30 minutes of waiting time is included in the fee as specified in this brochure. Additional fees may apply for waiting periods longer than 30 minutes.
- d. Fees will only be refunded for 'missed pickups' if the Student informs INTO, by telephoning the INTO emergency telephone number (as publicised in the pre-departure guide), that their pickup will not be required or that they will be delayed before they leave the departure airport, or if they have arrived at their destination airport and the transfer is a no show, they telephone the INTO emergency telephone number (as publicised in the pre-departure guide), that their transfer is a no show before they leave the arrival airport.
- e. Airport transfer fees must be paid for at the time of booking.
- f. Airport pickups are compulsory for students under 18, unless parents provide INTO with evidence that they have made alternative arrangements for the collection of their child from the UK entry airport. A similar compulsory delivery of students under 18 to their departure airport applies.

23. Travel to the INTO Centre

- a. INTO expects Students to assist INTO with its Green Travel Plan, as maybe reasonably required.
- b. Students may not bring cars to campus unless otherwise agreed in advance by INTO. Please contact INTO for further details of our Green Travel Plan.

24. Record keeping duties under TIER 4 Immigration rules (PBS)

- a. INTO is required to keep a copy of Students' passport, identity card for foreign nationals or United Kingdom immigration status document and Student's UK contact details.
- b. Under the TIER 4 Immigration rules (PBS) the sponsor licence holder will report to the Home Office in the following circumstances:
- if the Student fails to enrol on the Course within the enrolment period;
 - if the sponsor licence holder stops being the Student's immigration sponsor for any other reason, for example, if the Student is withdrawn or moves into an immigration category that does not need an approved education provider;
 - if there are any significant changes in the Student's circumstances, for example, if the length of a course of study becomes shorter; or
 - if INTO has any suspicions that the Student is breaking any conditions attached to their permission.

25. Medical treatment and accident insurance

- a. Acceptance by the Student (or by his/her parent or legal guardian if the Student is under 18), of a place to study at the INTO Centre indicates that the Student (or parent/legal guardian if the Student is under 18):
- gives permission for the administration of first aid and appropriate non-prescription medication to the Student if required; and
 - if the Student is under 18, for INTO to recommend that the Student seeks medical, dental or optical treatment when required.
- b. All Students must maintain a valid and comprehensive medical and accident insurance policy for the duration of their stay. Students unable to provide evidence of adequate cover at the time of their application are required to take up the Uniplan Insurance cover as a condition of enrolment.

26. Students who are under 18

- a. INTO strongly recommends that parents appoint a UK based guardian for international Students under 18 years of age.
- b. If parents are making their own arrangements for either guardianship services or a friend or family member in the UK to act as guardian to the Student, then evidence of these guardianship arrangements and contact details thereof must be supplied before the Course commences.
- c. Parents of Students under 18 must sign a consent form authorising nominated INTO staff to act (on behalf of the parent) in the case of an emergency. They must also complete a medical information form. The forms will be included with the INTO offer documents and must be completed and returned to INTO at the confirmation stage. Confirmation documents will not be issued unless these forms are returned. Failure to return these forms could result in a Certificate of Acceptance for Studies not being issued.

- d. In the case of Students under 18, any reference in these Terms and Conditions to liability of Students shall also infer liability on the parents or guardian of the Student and such liability is joint and several.

27. Student information

- a. Students agree that copies of their regular reports on their academic progress and performance can be supplied to parents, sponsors or agents without notification, by completing the student record section of the application form.
- b. Students agree that if INTO has serious concerns about their welfare, INTO can contact their parents or family members without notification. Consent is hereby given by the Student to the above until formally withdrawn in writing.
- c. Students and, if the Student is under 18, the Student's parents/guardians/sponsors hereby consent that the Student's records and achievements, images and sound may be used for promotional purposes, by completing the student record section of the application form.
- d. INTO is obliged to report visa status, attendance records and UK contact details to relevant UK government bodies and will do so in accordance with its legal obligations under relevant legislation (including under the Data Protection Act 1998).
- e. INTO may disclose information about the Student for the purposes of (without limitation):
- the administration of justice;
 - the exercise of any functions of either House of Parliament;
 - the exercise of any functions conferred on any person by or under any enactment;
 - the exercise of any functions of the Crown, a Minister of the Crown or a government department; and/or
 - the exercise of any other functions of a public nature exercised in the public interest by any person, i.e. necessary for legitimate purposes and justified by the Data Protection Act.
- f. INTO will process personal information provided to it by Students in accordance with the Data Protection Act 1998 and any other applicable data protection legislation. For further information about how INTO handles and uses personal data please see INTO's Privacy Policy which can be viewed at www.intohigher.com/uk/en-gb/footer/legal-and-privacy.aspx.
- g. INTO will only use the personal information provided to it by Students in order to provide and administer the course. Please note that personal data may be shared between INTO and the university partner where applicable, as necessary in order to provide and administer the course. Any personal data shared is in accordance with the Data Protection Act 1998 and with any other applicable data protection legislation. Students acknowledge and agree that by providing their personal details, INTO may also pass their personal data to external agencies or other selected third parties for the purposes of seeking participation in student surveys, undertaking academic audits or ensuring compliance with INTO's regulatory responsibilities.

28. Liability

- a. Subject to the following, INTO (including its staff and/or representatives) shall have no liability to the Student for any loss, damage, costs or expenses arising under or in connection with these Terms and Conditions except where such loss or damage is directly caused by INTO (or its staff or representatives).
- b. Where such loss or damage is directly caused by INTO (or its staff or representatives), INTO's liability shall, subject to the following, be limited to 150% of all fees paid or payable by the Student to INTO.
- c. Nothing in these Terms and Conditions shall exclude or restrict INTO's liability for death or personal injury resulting from its negligence or fraudulent misrepresentation or in any other circumstances where liability may not be so limited under any applicable law.
- d. INTO shall have no liability for failure or delay to supply the Course and/or any service contemplated by these Terms and Conditions due to circumstances beyond its reasonable control.

29. Disclaimer

- a. This brochure is prepared in advance of the academic year to which it relates. The information is correct at the time of going to press and the Courses and services described herein are those which INTO is planning to offer. However, INTO reserves the right, to amend, add or remove any, Course and/or services set out in this brochure and/or the timetable, delivery, content, syllabus and assessment of such Courses. The University (where applicable) also reserves the right to amend the regulations governing those Courses without prior notice. INTO therefore strongly recommends that immediately prior to making any application to INTO or accepting any offer from INTO, Students should refer to the most up-to-date version of the Course descriptions and specifications and the regulations on the INTO website.
- b. INTO also reserves the right to make variations to the contents and methods of delivery of the Courses and services, to discontinue, Courses and services, and to combine and merge Courses, if such action is reasonably considered to be necessary by INTO.
- c. Applicants to INTO Courses will be notified as soon as practicable of any material changes likely to have a bearing on their application, such as cancellation of, or major modification to Courses offered, changes to accommodation provision or fees and charges to be levied by the university partner where applicable.
- d. INTO, in marketing its Courses, aims to comply with the British Code of Advertising Practice issued by the Advertising Standards Authority.
- e. Applications to universities for undergraduate or postgraduate courses are governed solely by the applicable terms and conditions of that university, and not by these Terms and Conditions.

30. Equal opportunities

- a. INTO operates an equal opportunities admissions policy. It aims to ensure that no applicant will receive less favourable treatment on the grounds of age, sex, marital status, race, colour, nationality, ethnic origin, sexual orientation, or political or religious belief.
- b. INTO welcomes applications from candidates with disabilities.

31. Entire agreement

- a. These Terms and Conditions and the Offer Letter constitute the entire agreement between INTO and the Student for the provision of English language Courses and/or academic Courses and any other INTO Course.
- b. These Terms and Conditions supersede any promises, representations, warranties – whether written or oral – made by or on behalf of one party to the other.

32. Changes to these Terms and Conditions

- a. INTO reserves the right to vary these Terms and Conditions without the consent of the Student at any time prior to entering into a contract with the Student. In such circumstances, INTO will provide a revised set of Terms and Conditions.

33. Transfer of these Terms and Conditions

- a. INTO may assign, transfer, or sub-contract in whole or in part some or all of the benefit and/or burden of these Terms and Conditions.

34. Severance

- a. If any court or competent authority finds that any provision of these Terms and Conditions (or part of any provision) is invalid, illegal or unenforceable, that provision or part-provision shall, to the extent required, be deemed to be deleted, and the validity and enforceability of the other provisions of these Terms and Conditions shall not be affected.

35. Governing law and jurisdiction

- a. The formation, existence, construction, performance, validity and any dispute (including non-contractual disputes) arising out of or in connection with the subject matter or formation of these Terms and Conditions shall be governed by and construed in accordance with English law.
- b. The English Courts will have exclusive jurisdiction to settle any disputes (including any non-contractual disputes), which may arise out of or in connection with these Terms and Conditions. Students and INTO agree to submit to the exclusive jurisdiction of the English Courts.

36. Other fees

- a. Textbooks – Textbooks and/or appropriate Course materials will be supplied to Students on enrolment for International Foundation, Graduate Diploma, English for University Study or Pre-sessional English Courses. Students will be invoiced for the textbooks and/or appropriate Course materials immediately following receipt by INTO of the Student's acceptance of the offer of a place on the Course and such invoice is payable at least six weeks before the start date of the Course. The approximate cost of textbooks and/or appropriate Course materials will be £200 per academic Course (3 term), £275 per academic course (4 term) and £70 per term for the English for University Study and for Pre-sessional English course, 12 week course, £35, 8 week course, £30, 6 and 4 week courses, £25.
- b. Laboratory fees – Students who are enrolled on science-based Academic Courses (i.e International Foundation in Engineering, Computer Science and Mathematics) shall be charged an additional fee of £350 per academic year to cover the use of laboratory facilities. This fee will be invoiced to the Student immediately following receipt by INTO of the Student's acceptance of the offer of a place on the Course and such invoice is payable at least six weeks before the start date of the Course.

37. University placement and progression

- a. Students who pass the INTO Foundation but do not meet the criteria for progression onto further study at City University London may, at INTO's sole discretion receive a refund of all tuition fees paid if, having complied with INTO staff advice with regard to their university application, they have not been offered a place at a UK university on a course appropriate to their qualification.
- b. Students who successfully complete the INTO Foundation or Graduate Diploma and who meet the individual entry requirements of City University London for their chosen degree will be permitted to progress onto their course provided they have received a conditional offer and met the terms of that offer and any other University entry requirements.

This information is available in different formats. Please contact the Centre to request a copy.

A BRIGHTER FUTURE FOR JUST £25

We're delighted you have chosen
INTO City University London and look
forward to helping you achieve your dreams.

**But did you know there are 57 million children
globally not enrolled in school?**

As part of our commitment towards learning,
INTO has set up **INTO** Giving, a charity that helps
improve access to education for young people
living in difficult circumstances.

**Donate £25 and help transform lives by
supporting our educational projects
around the world.**

On your application form you can opt to donate
£25 to **INTO** Giving and **INTO** will match every
penny. All donations will help fund current and
future projects. For more information visit
www.into-giving.com



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Charity registration number 1126262
Company number: 6689824

Dates and prices 2014–2015

International Foundation

Dates	Tuition price
July start (4 term) Mon 07 Jul 2014–Fri 12 Sep 2014 Mon 22 Sep 2014–Fri 12 Dec 2014 Mon 05 Jan 2015–Fri 20 Mar 2015 Wed 08 Apr 2015–Fri 19 Jun 2015	Pathways in Business and Economics with Accounting; Business and Economics with Society and Culture
September start (4 term) Mon 22 Sep 2014–Fri 12 Dec 2014 Mon 05 Jan 2015–Fri 20 Mar 2015 Wed 08 Apr 2015–Fri 26 Jun 2015 Mon 06 Jul 2015–Fri 11 Sep 2015	July start (4 term) £19,445 September start (4 term) £19,445 September start (3 term) £15,495 January start (3 term) £15,495
September start (3 term) Mon 22 Sep 2014–Fri 12 Dec 2014 Mon 05 Jan 2015–Fri 20 Mar 2015 Wed 08 Apr 2015–Fri 19 Jun 2015	Pathways in Computer Science; Engineering and Mathematics and Humanities and Law
January start (3 term) Mon 05 Jan 2015–Fri 20 Mar 2015 Wed 08 Apr 2015–Fri 26 Jun 2015 Mon 06 Jul 2015–Fri 11 Sep 2015	July start (4 term) £17,945 September start (4 term) £17,945 September start (3 term) £13,995 January start (3 term) £13,995

For details of other fees not included in the tuition fees, see Key Course Facts on page 21.

Graduate Diploma

Dates	Tuition price
September start (3 term) Mon 22 Sep 2014–Fri 12 Dec 2014 Mon 05 Jan 2015–Fri 20 Mar 2015 Wed 08 Apr 2015–Fri 19 Jun 2015	September start (3 term) £13,995
January start (3 term) Mon 05 Jan 2015–Fri 20 Mar 2015 Wed 08 Apr 2015–Fri 26 Jun 2015 Mon 06 Jul 2015–Fri 11 Sep 2015	January start (3 term) £13,995

For details of other fees not included in the tuition fees, see Key Course Facts on page 29.

Accommodation prices - International Foundation and Graduate Diploma

Start dates	Scape Living Mile End			The Craft Building		
	Studio	Studio +	Studio ++	Classic en suite	Premium en suite	Premium studio
Jul start (4 term)	£13,085	£14,585	£16,280	£10,340	£10,840	£13,184
Sep start (4 term)	£13,515	£15,045	£16,830	£10,659	£11,169	£13,515
Sep start (3 term)	£10,335	£11,505	£12,870	£8,151	£8,541	£10,335
Jan start (3 term)	£9,540	£10,620	£11,880	£7,524	£7,884	£9,540

English for University Study

Course term dates	Tuition price
September start Mon 22 Sep 2014–Fri 05 Dec 2014	Per term £4,250
January start Mon 05 Jan 2015–Fri 20 Mar 2015	For details of other fees not included in the tuition fees, see Key Course Facts on page 39.
April start Wed 08 Apr 2015–Fri 19 Jun 2015	
July start Mon 06 Jul 2015–Fri 11 Sep 2015	

Accommodation prices - English for University Study

Start dates	Scape Living Mile End			The Craft Building		
	Studio	Studio +	Studio ++	Classic en suite	Premium en suite	Premium studio
Sep start	£2,915	£3,245	£3,630	£2,299	£2,409	£2,915
Jan start	£2,915	£3,245	£3,630	£2,299	£2,409	£2,915
Apr start	£2,915	£3,245	£3,630	£2,299	£2,409	£2,915
Jul start	£2,650	£2,950	£3,300	£2,090	£2,190	£2,650

Pre-sessional English

Course term dates	Tuition price
2014 Mon 23 Jun 2014–Fri 12 Sep 2014 (12 weeks) Mon 21 Jul 2014–Fri 12 Sep 2014 (8 weeks) Mon 18 Aug 2014–Fri 12 Sep 2014 (4 weeks)	12 weeks £3,995 8 weeks £2,700 6 weeks £2,085 4 weeks £1,390
Cass pathway Mon 30 Jun 2014–Fri 22 Aug 2014 (8 weeks) Mon 14 Jul 2014–Fri 22 Aug 2014 (6 weeks)	For details of other fees not included in the tuition fees, see Key Course Facts on page 41.

Accommodation prices - Pre-sessional English

Start dates	Scape Living Mile End			The Craft Building		
	Studio	Studio +	Studio ++	Classic en suite	Premium en suite	Premium studio
12 weeks	£3,000	£3,360	£3,720	£2,388	£2,508	£3,108
8 weeks	£2,000	£2,240	£2,480	£1,592	£1,672	£2,072
6 weeks	£1,500	£1,680	£1,860	£1,194	£1,254	£1,554
4 weeks	£1,000	£1,120	£1,240	£796	£836	£1,036

English language courses accommodation notes

The prices for both residential and homestay accommodation cover tuition periods only. If your course or study plan spans a vacation period, the accommodation must be paid for during the vacation period as well. Homestay accommodation is only available during vacations by special request and is not guaranteed. A supplement may be payable; over the two-week Christmas period. If you wish to leave your belongings with the host family during a vacation period, the full weekly amount will be payable. Please see the terms and conditions on page 52 of this brochure for information regarding the availability of residential accommodation over the Christmas period for under 18 students.

Weekly accommodation prices

These prices will apply for additional weeks e.g. during vacation periods

Residential accommodation

Scape Living – studio	£265 per week
Scape Living – studio+	£295 per week
Scape Living – studio++	£330 per week
Craft – classic en suite	£209 per week
Craft – premium en suite	£219 per week
Craft – premium studio	£265 per week

Bedding pack

Homestay accommodation

	Bed and breakfast/ self-catering	Half board
Executive zones 1 and 2	£225 per week	£260 per week
Superior zones 2, 3 and 4	£200 per week	£230 per week
Standard zones 3 and 4	£160 per week	£190 per week

Public holidays

Public holidays

The Centre is closed on all public holidays.

2014

New Year holiday

Wed 01 Jan 2014

Good Friday

Fri 18 Apr 2014

Easter bank holiday

Mon 21 Apr 2014

May Day holiday

Mon 05 May 2014

Spring bank holiday

Mon 26 May 2014

Summer bank holiday

Mon 25 Aug 2014

Christmas Day

Thu 25 Dec 2014

Boxing Day

Fri 26 Dec 2014

2015

New Year holiday

Thu 01 Jan 2015

Good Friday

Fri 03 Apr 2015

Easter bank holiday

Mon 06 Apr 2015

May Day holiday

Mon 04 May 2015

Spring bank holiday

Mon 25 May 2015

Summer bank holiday

Mon 31 Aug 2015

Christmas Day

Fri 25 Dec 2015

Boxing Day

Mon 28 Dec 2015

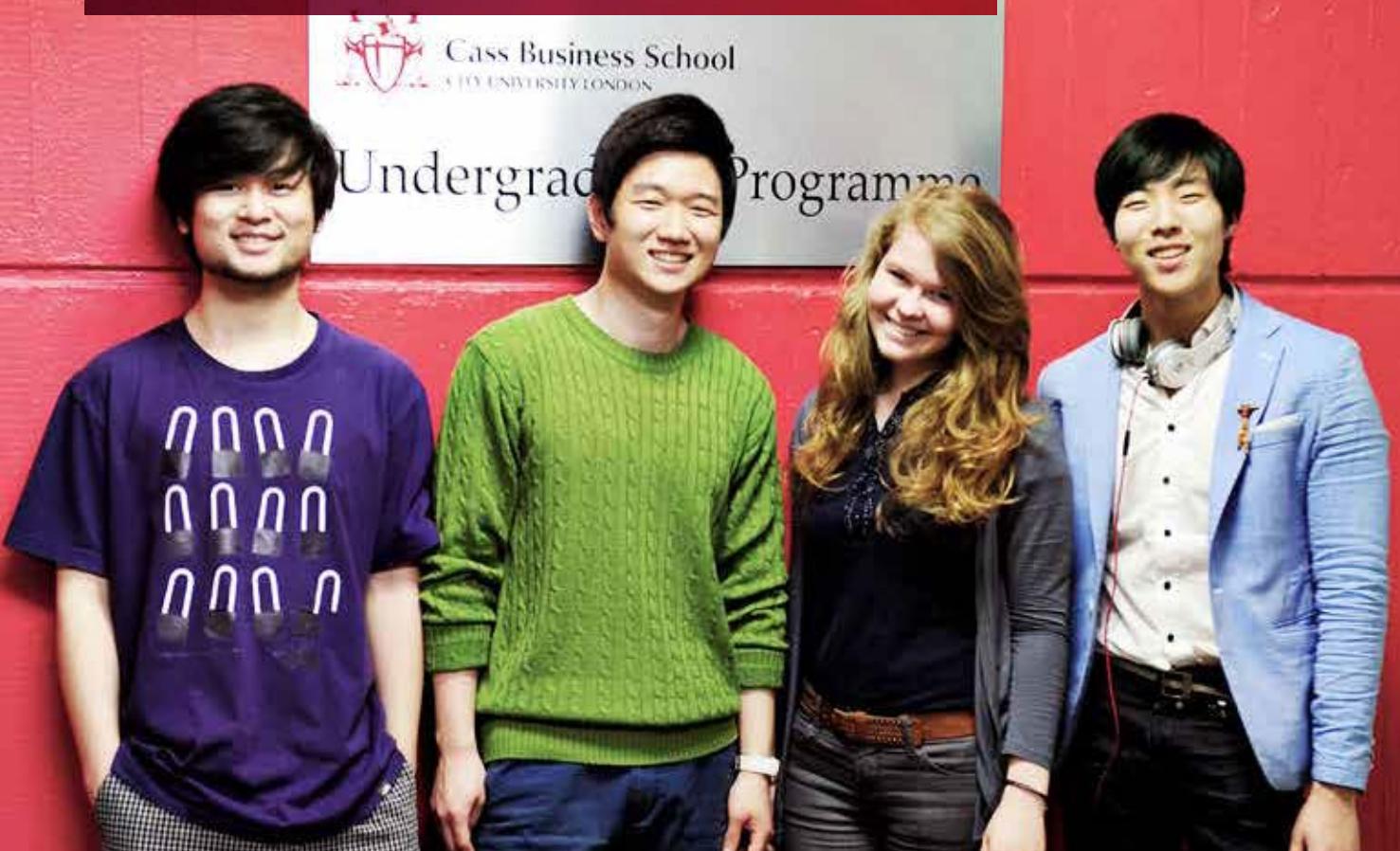
Airport pickup

London Heathrow	£120
London Gatwick	£135
London Stansted	£150

Prices are valid for all bookings confirmed and paid for after 01 January 2014, until further notice. Please note that accommodation availability and prices are subject to change.

Students in residential accommodation who progress from one course to another will also have to pay for this accommodation over the Christmas and Easter vacations, and during the summer breaks. This does not apply to students on Pre-sessional courses.

Generous Scholarships of up to £5,000



INTO City University London is delighted to announce a range of generous scholarships for international students for 2014–2015.

International Foundation scholarships

The International Foundation programme offers guaranteed entry to the first year of a wide range of undergraduate degree programmes at City University London.

For students commencing the International Foundation programme in September 2014 and January 2015, the Centre is offering a number of scholarships valued at up to £2,000 towards your tuition fees.

The scholarships will be awarded on academic merit and students are required to complete a separate scholarship application form to apply.

Graduate Diploma scholarships

The Graduate Diploma provides international students, who do not meet the University's direct entry requirements, with an alternative pathway to postgraduate study.

For students commencing the Graduate Diploma in September 2014 and January 2015, the Centre is offering a number of scholarships valued between £2,000–£5,000 depending upon your chosen Graduate Diploma pathway.

The scholarships will be awarded on academic merit and students are required to complete a separate scholarship application form to apply.

For full details of the scholarships offered by INTO City University London, please visit: www.intohigher.com/city/scholarships

Want to find out more?

If you would like to find out more about any of our courses or services, please visit our website. You can also contact the Centre via email or phone, or visit one of our education counsellors in your home country.

Enquiries and applications

INTO City University London Admissions

One Gloucester Place

Brighton

East Sussex

BN1 4AA

United Kingdom

T: +44 1273 876040

F: +44 1273 328595

Education counsellors

E: ukadmissions@into.uk.com

All other enquiries

E: ukenrolmentservices@into.uk.com

www.intohigher.com/city

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Education counsellor's stamp

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